

INTERNAL PROCESS FOR THE MOLSON PRIZE

Please review the following details and internal process for the 2023 nomination to the [Molson Prize](#).

This information should be circulated to your faculty member and awards leadership. All nominations can access OVPR for application review and editorial support. Please reach out to stefanie.bernaudo@utoronto.ca with any questions.

OVERVIEW:

Two **Canada Council for the Arts Molson Prizes**, in the amount of \$50,000 each, are awarded annually to distinguished individuals (one in the arts and one in the social sciences and humanities). The prizes are intended to encourage continuing contributions to the cultural and intellectual heritage of Canada.

ELIGIBILITY & REVIEW CRITERIA:

Eligible nominators

Candidates must be nominated by a nominator, either an individual or an organization. Anyone or any organization with an interest in, and capacity for, nominating appropriate individuals is eligible to do so.

Eligible candidates

These prizes are for individuals. Candidates must:

- be Canadian citizens or permanent residents of Canada, as defined by Immigration, Refugees and Citizenship Canada. They do not need to be residing in Canada.
- have made a substantial and distinguished contribution over a significant period.
- still be active and productive in their career.
- be nominated only once, in one category per competition.
- receive this award only once in a lifetime.

Nominations will be evaluated based on the following weighted criteria:

Merit (50%)

- the quality of the candidate's overall career achievements and where appropriate, the international stature of the candidate

Impact (50%)

- the scope of the candidate's contributions to the cultural or intellectual heritage of Canada, taking into account the context of their artistic discipline or academic field of study
- evidence of the candidate's outstanding commitment, creativity and effort to share research and knowledge beyond the artistic or academic community
- the influence of the candidate and their work on enriching and evolving current thinking and practice in their area of expertise
- the candidate's contributions towards a more equitable, diverse, and inclusive society

NOMINATION PROCESS:

See website for the [detailed nomination guidelines](#). A nominator is required.

A completed nomination is comprised of:

OFFICE OF THE VICE-PRINCIPAL, RESEARCH

Terrence Donnelly Health Sciences Complex, 3359 Mississauga Road, HSC-330, Mississauga, ON L5L 1C6 Canada
Tel: +1 905 569-5768 • vpresearch.utm@utoronto.ca • www.utm.utoronto.ca/vp-research

1. [Online nomination form](#)
2. Letter of nomination (2 pages)
3. Biography of the candidate (1 page)
4. Curriculum vitae (10 pages).
5. Letters of support from experts in the field (3 letters maximum)
6. Written support items (e.g., articles, reviews, commentaries and promotional items) from independent external sources (3 maximum, up to 4 pages each)

Send your completed nomination form and required documents **as one email** on or before the deadline date by 11:59 pm (local time) to molson-prizes@canadacouncil.ca. Anticipated deadline of **October 1, 2023**. The maximum file size including attachments is 25 MB. If you do not receive a confirmation email within 3 business days, please contact molson-prizes@canadacouncil.ca.

(OPTIONAL) DIVISIONAL REVIEW PROCESS:

The divisional review process is designed to support and provide feedback for individuals being nominated for the Molson Prize. The process is designed and managed by OVPR and includes an optional review of nomination material by OVPR staff.

The divisional nomination process is as follows:

1. Nominees notify OVPR of their intent to put forward a nomination, as well as the name and contact information of the nominator. Please email stefanie.bernaudo@utoronto.ca with the name(s) of the candidate(s)/nominators(s) no later than **February 24, 2023**.
2. Draft nomination packages are due on **March 24, 2023**. This should include the draft nomination letter, biography, and CV. We recommend giving letter writers at least 4-6 weeks to prepare a letter.
3. OVPR will review the internal nomination packages and provide feedback to nominees.
4. Nominees will continue to work with OVPR's Strategic Research Development Officers (as appropriate) to prepare the full application package for submission.

RELEVANT DEADLINES:

Date	Milestone
June 19, 2023	Notify OVPR of intent to submit
July 17, 2023	Internal nomination files due for OVPR review
July-August	Work with OVPR to finalize nomination package
Mid August	Request reference letters
September 18, 2023	Final deadline for administrative review
October 1, 2023	Submission

OFFICE OF THE VICE-PRINCIPAL, RESEARCH

Terrence Donnelly Health Sciences Complex, 3359 Mississauga Road, HSC-330, Mississauga, ON L5L 1C6 Canada
Tel: +1 905 569-5768 • vpresearch.utm@utoronto.ca • www.utm.utoronto.ca/vp-research