

INTERNAL PROCESS FOR THE STEACIE PRIZE

Please review the following details and internal process for the 2023 nomination to the [Steacie Prize for Natural Science](#). This information should be circulated to your faculty members and awards leadership. All nominations can access OVPR for application review and editorial support. Please reach out to stefanie.bernaudo@utoronto.ca with any questions.

The internal MRA and final sponsor deadlines will be made on the applicable [UofT funding opportunities webpage](#).

OVERVIEW:

The Steacie Prize is a Canadian award of \$10,000 presented once a year to a scientist or engineer of 40 years of age or less for outstanding scientific research carried out in Canada.

ELIGIBILITY & REVIEW PROCESS:

The Prize is awarded annually to a young scientist or engineer in Canada. Candidates must be a scientist or engineer and be 40 years of age or less, excluding official leaves.

Each year the Trustees appoint a Selection Panel of distinguished scientists and engineers that is representative of the natural sciences and engineering and whose role it is to choose the recipient of the Steacie Prize. Nominations are received by the Secretary of the Fund who arranges for them to be reviewed by experts in any part of the world. The reports are supplied to the Selection Panel to assist it in choosing the recipient of the Prize.

NOMINATION PROCESS:

See website for the [detailed nomination guidelines](#). Candidates for the prize are nominated by their colleagues. Nomination packages longer than 25 pages (single-sided) may be edited for brevity.

A completed nomination is comprised of:

1. A nomination letter explaining why the candidate should be considered for the prize, and giving the candidate's birth date. Extensions beyond the 40 year age requirement are permitted for official leaves, including parental and sick leave, and must be specified in the nomination letter.
2. The candidate's curriculum vitae with publication list.
3. Letters of support from a **minimum of 3 and a maximum of 5** independent referees with recognized expertise in the candidate's field. Referees are requested to explain their knowledge of the research area and nominee and are encouraged to focus on the significance, originality and impact of the science without repeating information from the nomination letter and curriculum vitae. Referees may not be former mentors or recent collaborators (last 6 years)

All materials must be emailed, in a .doc or .pdf file, to PrixSteaciePrize@nrc-cnrc.gc.ca no later than **August 31, 2023**.

OFFICE OF THE VICE-PRINCIPAL, RESEARCH

Terrence Donnelly Health Sciences Complex, 3359 Mississauga Road, HSC-330, Mississauga, ON L5L 1C6 Canada
Tel: +1 905 569-5768 • vpresearch.utm@utoronto.ca • www.utm.utoronto.ca/vp-research

(OPTIONAL) DIVISIONAL REVIEW PROCESS:

The divisional review process is designed to support and provide feedback for individuals being nominated for the Sloan Research Fellowship. The process is designed and managed by OVPR and includes an optional review of nomination material by OVPR staff.

The divisional nomination process is as follows:

1. Draft nomination packages are due on **May 29, 2023**. This should include a draft of the nomination letter. We recommend giving letter writers at least 6 weeks to prepare a letter.
2. OVPR will review the internal nomination packages and provide feedback to nominees.
3. Nominees will continue to work with OVPR's Strategic Research Development Officers (as appropriate) to prepare the full application package for submission.

RELEVANT DEADLINES:

Date	Milestone
May 29, 2023	Internal nomination file due for OVPR review
June	Work with OVPR to finalize nomination package
Mid July	Request reference letters
August 21, 2023	Final deadline for administrative review
August 31, 2023	Submission to the E.W.R. Steacie Memorial Fund

OFFICE OF THE VICE-PRINCIPAL, RESEARCH

Terrence Donnelly Health Sciences Complex, 3359 Mississauga Road, HSC-330, Mississauga, ON L5L 1C6 Canada
Tel: +1 905 569-5768 • vpresearch.utm@utoronto.ca • www.utm.utoronto.ca/vp-research