

Dear colleagues,

In response to yesterday's email from Vice-President and Provost Cheryl Regehr, we have been receiving enquiries regarding how staff and faculty can access the campus.

As per the directive, *Campus Police will be locking all exterior building entrances to the campus.*

*All classrooms and labs will also be locked.* Employees who need to access the campus may do so in

the same manner in which they would access it after hours or during the holiday closure. Many of our

buildings have swipe card access to them through which employees may access the building. Staff and

Faculty may also enter the Davis Building by signing in with Campus Police at the RAWC entrance.

*As during the holiday closure, students will not have access to campus facilities, except for limited weekday*

*hours for main floor access to the Hazel McCallion Academic Learning Centre. Residence students who*

*cannot return home due to travel restrictions or other obligations can request to remain in residences.*

Campus police will not grant access to individual labs or offices as the expectation is that persons who are authorized to enter these areas already have the means of doing so.

The administrative department head is requested to send an email to the campus police email account at

[police.utm@utoronto.ca](mailto:police.utm@utoronto.ca), identifying any employee(s) who will be attending the campus but do not currently

have after hours access. I will ask that these lists be kept as short as possible to allow us to complete a labour

intensive process in as timely a manner as possible. I will also ask for your patience as the process is developing

extremely quickly and we are, as many of our other departments, struggling to keep abreast of it.

We will continue to issue updates as this situation evolves.

Robert Messacar, CMM  
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