



INTERNAL PROCESS FOR THE DOROTHY KILLAM FELLOWSHIP

Please review the following details and internal process for the 2025 nomination to the [Dorothy Killam Fellowship](#).

The internal MRA and final sponsor deadlines will be made on the applicable [UofT funding opportunities webpage](#), when available.

Please circulate this information to your faculty members and awards leadership. All nominations can access OVPRI for review and editorial support. Please reach out to stefanie.bernaudo@utoronto.ca with any questions.

OVERVIEW:

The Dorothy Killam Fellowships are valued at \$80,000 CAD per year for a total of up to \$160,000 for 2 years. A Dorothy Killam Fellow is relieved of teaching and administrative duties for the period of the fellowship. The funds are intended to assist the institution to cover the costs of replacement of the applicant while still paying regular salary and benefits during the 2-year fellowship period. Recipients must obtain support for research and laboratory costs from other sources.

ELIGIBILITY & REVIEW CRITERIA:

A Dorothy Killam Fellow is a leading researcher whose superior, ground-breaking, best-in-class research stands to have significant impact on a national or global scale. A Fellow is someone who also reflects some of the Killam attributes:

- Inclusive collaborator
- Barrier breaker
- Research leader

The Dorothy Killam Fellowships support scholars who:

- demonstrate commitment to building Canada's future and alignment with Killam attributes
- are mid-career researchers (typically have completed their PhD no more than 15 years prior)
- are employed at a Canadian research institution

All applications are evaluated by the Selection Committee against the following criteria:

- Significance- 25%
- Advancement of Knowledge-25%
- Methods-25%
- Relevance-25%

The Selection Committee will evaluate the nominations on their merit. Where assessment results are not meaningfully different, the Committee will consider diversity and inclusion of equity-deserving groups.



NOMINATION PROCESS:

See website for the [detailed nomination guidelines](#). A nominator is not required.

A completed nomination is comprised of:

1. Online application form
2. Abstract (250 words)
3. Research proposal, including impact and knowledge mobilization plans (1500 words).
4. Candidate’s statement, including information on how the nominee aligns with the Killam attributes (1000 words).
5. Community research supplement, including a description of community relationships (**optional**, 500 words)
6. Curriculum vitae (30 pages).
7. Two (2) reference letters (1000 words each).
8. Proof of employment- eligibility attestation

Electronic submissions are due May 22, 2025, to the [online portal](#).

****Please note:** To facilitate expert review, a preliminary research abstract is now required and must be submitted through the portal by **April 30, 2025**. Applicants will have the opportunity to provide an updated research abstract at the time of submission.**

(OPTIONAL) DIVISIONAL REVIEW PROCESS:

The divisional review process is designed to support and provide feedback for individuals being nominated for the Dorothy Killam Fellowship. The process is designed and managed by OVPRI and includes an optional review of nomination material by OVPRI staff.

The divisional nomination process is as follows:

1. Nominees notify OVPRI of their intent to put forward a nomination. Please email stefanie.bernaudo@utoronto.ca with the name(s) of the candidate(s) as soon as possible.
2. Draft nomination packages are due on **March 20, 2025**. This should include the draft research proposal, candidate’s statement, and CV. We recommend giving letter writers at least 4-6 weeks to prepare a letter.
3. OVPRI will review the internal nomination packages and provide feedback to nominees.
4. Nominees will continue to work with OVPRI’s Awards Specialist (as appropriate) to prepare the full application package for submission.

RELEVANT DEADLINES:

Date	Milestone
March 20, 2025	Internal nomination files due for OVPRI review
April- May	Work with OVPRI to finalize nomination package
Early April	Request reference letters
April 30, 2025	Submit Preliminary Abstract to Killam
May 15, 2025	Final deadline for administrative review
May 22, 2025	Submission to Killam