OSAP APPLICATION GUIDE 2020-2021:
School, Program & Course Load Declaration

Step 1: Select the “UNIVERSITY OF TORONTO” as your school
Don’t worry, you can specify your campus (UTM) in a later screen.
Step 2: Enter Your Student Number

It is important that you enter your student number to prevent delays to your application and funding when classes begin.

Are you a new UTM student? Your U of T applicant number becomes your student number once you accept your offer. It’s also available on JOIN.
Step 1: Program search

Enter the name of your program:
• Use only part of the program name
• Don’t use accents (é, ç, à) or characters (®, &)

Mississauga

Optional: You can use these filters to narrow your search:

Month your program starts:

September

Year of the program you’re entering (e.g. year 1):

1

Level of study:

Bachelor’s degree

Bachelor of Arts/Science (Mississauga: Erindale)

Sep 9/20 - Apr 22/21
2 term program
Entering year 1 of 4

Bachelor’s degree
33 weeks long

Step 3: Program Search for New Students

Follow the steps 1-4 below, and click submit:

1. Program Search: type “Mississauga” to help narrow down the results.

2. Month your program starts: select “September”.

3. Year of the program you’re entering: select “1” to indicate your first year of study.

4. Level of Study: select “Bachelor’s degree” then click submit.

5. When you proceed to the next screen: Choose “Bachelor of Arts/Science (Mississauga: Erindale)”
There are 15 results for: "mississauga".

- **Bachelor - Theatre and Drama - Mississauga Campus**
  Sep 9/20 - Apr 22/21
  2 term program
  Bachelor's degree
  33 weeks long
  Entering year 2 of 4

- **Bachelor - Visual Studies - Mississauga Campus**
  Sep 9/20 - Apr 22/21
  2 term program
  Bachelor's degree
  33 weeks long
  Entering year 2 of 4

- **Bachelor of Art & Art History (Mississauga/Sheridan College)**
  Sep 9/20 - Apr 22/21
  2 term program
  Bachelor's degree
  33 weeks long
  Entering year 2 of 4

- **Bachelor of Arts/Science (Mississauga: Erindale)**
  Sep 9/20 - Apr 22/21
  2 term program
  Bachelor's degree
  33 weeks long
  Entering year 2 of 4

- **Arts/Science Major Management: Mississauga**
  Sep 9/20 - Apr 22/21
  2 term program
  Bachelor's degree
  33 weeks long
  Entering year 2 of 4

**Step 3: Program Search for Returning Students**

As a returning student, type “Mississauga” in the program search field.

From the results, select your program and year of study from the options that appear.

**Note:**

If you’re in a non-deregulated fee program, select “Bachelor of Arts/Science (Mississauga: Erindale)” with the corresponding Year of Study.

If you have completed 4.0 credits, and have been admitted to a program of study with deregulated program fees, select one of the following programs:

- Bioinformatics
- Computer Science (CCIT and VCC students may choose this option)
- Commerce
- Concurrent Teacher Education Program (CTEP)
- Management
**Step 1: Program additional information**

- Bachelor of Arts/Science (Mississauga: Erindale)
  - Sep 9/20 - Apr 22/21
  - Bachelor's degree
  - 2 term program
  - 33 weeks long
  - Entering year 1 of 4

[Change your program]

**What percentage of a full course load will you be taking?**
For example, if a full course load is 5 courses and you are taking 5, then you'd be taking 100%.

How to calculate your course load

<table>
<thead>
<tr>
<th>Course Load %</th>
<th>Fall-Winter Credits</th>
<th>Credits Per Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>5.0</td>
<td>2.5</td>
</tr>
<tr>
<td>80%</td>
<td>4.0</td>
<td>2.0</td>
</tr>
<tr>
<td>60%</td>
<td>3.0</td>
<td>1.5</td>
</tr>
<tr>
<td>40%</td>
<td>2.0</td>
<td>1.0</td>
</tr>
<tr>
<td>20%</td>
<td>1.0</td>
<td>0.5</td>
</tr>
</tbody>
</table>

**Step 4: Declare Your Course Load**

Your course load information is entered as a percentage based on the number of credits you enrolled in (do not include waitlisted or courses that have an INVIT status). See the chart below:

What does it mean to be a full-time OSAP student?

- ✓ You are enrolled in at least a 60% course load (minimum 1.5 credits each term).
- ✓ If you have a permanent disability, you must be enrolled in at least 40% or 1.0 credit in each term to be considered full-time. Contact your physician or regulated health care professional to request completion of the OSAP Disability Verification Form, which can be found on the OSAP website.

If your course load changes, you can notify the university, and OSAP by using the Financial Aid Change Form on the Office of the Registrar website.
Tips & Next Steps:

Submit Required Documents

- If you have required documentation to submit (e.g. Consent, Declaration and Signature pages), upload them directly to your OSAP application. Returning students may not need to submit any documentation.
- Complete your Master Student Financial Assistance Agreement (MSFAA) by following the steps online.
  - You are only required to complete the MSFAA once during your postsecondary studies.

Check your OSAP status online

- Monitor the status of your OSAP application regularly for updates. Processing may take up to 6-8 weeks.

NEW for 2020-21

- Students who do not wish to identify or disclose their gender may now select an “Other” option when completing the profile section of the application.

Support

- Contact the Office of the Registrar at 905-828-5399 or Visit [http://www.utm.utoronto.ca/registrar](http://www.utm.utoronto.ca/registrar) to request an appointment with a Financial Aid Advisor.
- Visit the OSAP website for more information on how to apply: [https://www.ontario.ca/page/how-apply-osap](https://www.ontario.ca/page/how-apply-osap).