

## 12 Distinct Credits Worksheet

The **12 distinct credit policy** applies to students who are combining programs (2 major programs *or* 1 major and 2 minors). For some students, a course may satisfy a program requirement for more than one of your combined programs. This policy is designed to ensure that you avoid too much overlap between your program requirements, and that you earn at least 12 credits that are distinct (unique) for your degree.

### Step 1: List Your Program Requirements

Use the Academic Calendar to itemize each of your program requirements in the table provided. Since program requirements can change from year to year, it's important that you use the right version of the Calendar for each of your programs. For example, if you were accepted in the Summer of 2021, use the 2021-2022 Calendar.

As you fill in the table, include courses that you have completed, are currently in progress, or plan to take.

Find your Academic Calendar: [Current Calendar](#) | [Past Calendars](#)

Program Name:		Program Name:		Program Name:	
Program type: Credits required: _____		Program type: Credits required: _____		Program type: Minor Credits required: _____	
Total credits required: _____		Distinct credits required: <b>12</b>		Allowable overlap: _____ <i>*your total credits minus 12</i>	

### Step 2: Duplicates

#### If you're in 2 Majors

If a course appears in two boxes, highlight the duplicate course in **just one** of the boxes.

Continue this task until you identify all the duplicated courses.

#### If you're in 1 Major and 2 Minors:

If a course appears in all three boxes, highlight the duplicate course in **two** of the boxes.

Continue this task until you identify all the duplicated courses.

### **Step 3: Distinct Credits**

Count the courses that are not highlighted. This will give you the number of distinct credits between your programs. Total number:

**If this number is 12.0 or greater:** you have met the requirement for 12.0 distinct credits.

**If the number is 11.5 or less:** you have too many overlapping courses. Look to see if you could make a change to some of your course options. Bring your completed worksheet to your next appointment with your program advisor(s). They can offer guidance on substitute or additional courses you can take in your program area in order to meet the 12 distinct credit requirement for your degree.