

**MEMORANDUM**

TO: UTM Chairs & Directors

FROM: Yen Du, Manager, Academic Programs, Reviews & Quality Assurance

RE: New Research-Stream Graduate Program Expression of Interest – call for submissions

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Dear Chairs and Directors,

Thank you to all for your interest and support at our recent New Research-Stream Graduate Program Town Hall on April 11, 2023. I am writing in follow-up to provide additional details, including the process for submitting an expression of interest. Please share with colleagues in your unit.

**1. New Research-Stream Graduate Program Town Hall Slide Deck**

The slide deck from the Town Hall presentation is now posted on the Program & Curriculum Unit (PCU) [website](https://www.utm.utoronto.ca/program-curriculum/media/169/download?inline) (<https://www.utm.utoronto.ca/program-curriculum/media/169/download?inline>).

**2. Expression of Interest – call for submissions by May 3, 2023**

The Office of the Dean is now accepting [Expressions of Interest](#) (EOI) for new research-stream graduate program ideas for review by the Graduate Programs Advisory Committee (GPAC). Any EOI submission must have support from the UTM academic unit and sign-off of the unit's Chair/Director.

**EOIs received by May 3, 2023 will be presented to GPAC at a late-Spring 2023 meeting.** While this will be the first opportunity to submit an EOI, it will not be the only one. Should you have a program idea that is not ready for EOI submission by the May 3, 2023 deadline, it can be submitted at a later date. EOIs will continue to be brought forward as they are received to the next scheduled bi-annual GPAC meeting. The second GPAC meeting will be held in Fall 2023.

**Link to Online Expression of Interest Form:** <https://www.utm.utoronto.ca/program-curriculum/new-research-stream-graduate-program-expression-interest>

**3. PCU Café – Monday, April 24, 2023**

The next **Program and Curriculum Unit (PCU) Café** is scheduled for **Monday, April 24<sup>th</sup> from 10-12 noon in DV 3214**. This is an in-person drop-in session for members of the UTM community to speak with the PCU about their program and curriculum related questions. Karolina and I will be in attendance at the next Café for those that may have follow-up questions about graduate programming and/ or would like to discuss a potential EOI submission. For those that are not

able to attend in-person, online arrangements can be made by request. Please reach out to either [Karolina Szymanska](mailto:Karolina.Szymanska@utoronto.ca), Graduate Programs Manager ([k.szymanska@utoronto.ca](mailto:k.szymanska@utoronto.ca)), or [me](mailto:yen.du@utoronto.ca) ([yen.du@utoronto.ca](mailto:yen.du@utoronto.ca)).

Thank you again for your support in this new and exciting venture at UTM. We are very much looking forward to receiving your new program ideas and working with all of you to grow graduate education at UTM.

Best regards,

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CC: Ajay Rao, Vice-Dean Graduate Studies & Postdoctoral Affairs  
Karolina Szymanska, Graduate Programs Manager