UTM Online by Design: Process, Requirements, Issues

UTM Program and Curriculum Website
April 28, 2022

Post-Pandemic COURSE DELIVERY MODES: Fall 2022+

Definitions to support planning & Governance

Code	Delivery Mode	Definition (e.g., in CM, instructor facing guidance)
INPER	In Person	The majority of course contact hours (as detailed in the UTM Academic Calendar) are provided in person. Assessments may be online, but exams and major tests are generally expected to be in-person.
HYBR	Hybrid	Typically, one-third to two-thirds of in-person contact hours for each separate course component (L, T, P, S) are replaced by online activities; assessments may be online or in-class. Involves a balance of scheduled in-person and (usually synchronous) online activities appropriate to the learning outcomes of the course.
ONL	Online	All instructional interaction occurs without the student and instructor being in the same physical location. Instructional materials may be presented synchronously or asynchronously, as detailed in the course description in the UTM Calendar. NOTE: The U of T definition of 'online' allows for one final or interim assessment per session to be held in-person; at UTM, any in-person assessments must be declared at the time courses are scheduled for the following term.

Online by Design – New Curriculum Process

1. Guided at the Vice-Provost Academic Programs (VPAP) level, based on expectations of requirements from provincial Quality Council.

2. Some flexibility between Divisions, but **Arts & Sciences Divisions recognized as facing special challenges due to diversity of degree and program options;** FAS, UTSC and UTM are therefore in consultation and having extra meetings with VPAP.

3. The three A&S divisions are taking different approaches to process, but similar issues and outcomes expected.

Online by Design – New Curriculum Process

5. **UTM Program & Curriculum Unit** nearly done evaluating list of courses proposed from a **structural/program perspective**.

Any concerns from this perspective will be communicated along with a request to fill out the full proposal form. Examples in next slide.

6. The full proposal forms are based on an extensive list of questions from the Vice-Provost's Office, so will guide all divisions.

KEY approach for <u>all of U of T</u> is that proposals must explain **why teaching a course online is pedagogically <u>better</u> for students than teaching in person.**

Process & Timeline

Identification
- ✓ Courses previously reviewed by OUCI - DONE
- ✓ Courses identified in Summer 2021 - DONE
- Additional courses for consideration – **notify PCU by May 21, 2022**

Submission
- OUCI Courses – **May 25, 2022**
- Courses identified in Summer 2021 – **May 25, 2022**
- Additional courses for consideration – **Jun 1, 2022**

Review
- Feedback for all proposals – late Jun 2022
- CM updated – Jul-Sep 2022
- Divisional UG Curriculum Committee Meetings – Oct-Nov 2022

Governance
- UTM Academic Affairs Committee – Jan 2023 (FINAL APPROVAL)
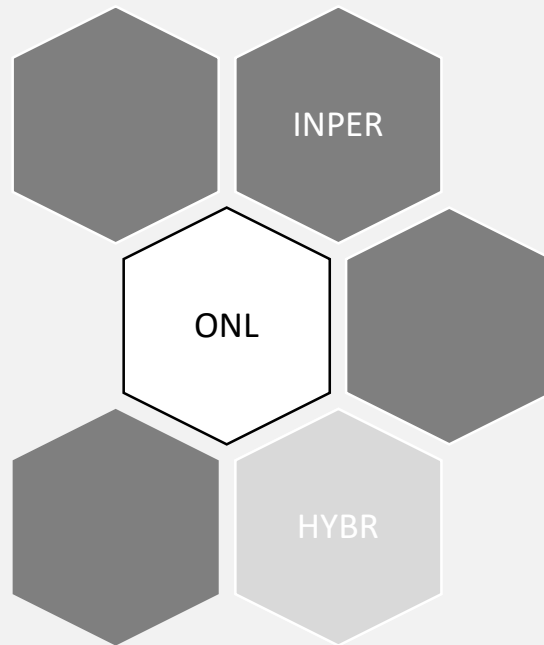
Implementation
- Timetabling of APPROVED online and hybrid courses for 2023-2024 – Winter/ Spring 2023
- APPROVED online and hybrid courses are noted in 2023-2024 Academic Calendar – Mar 2023
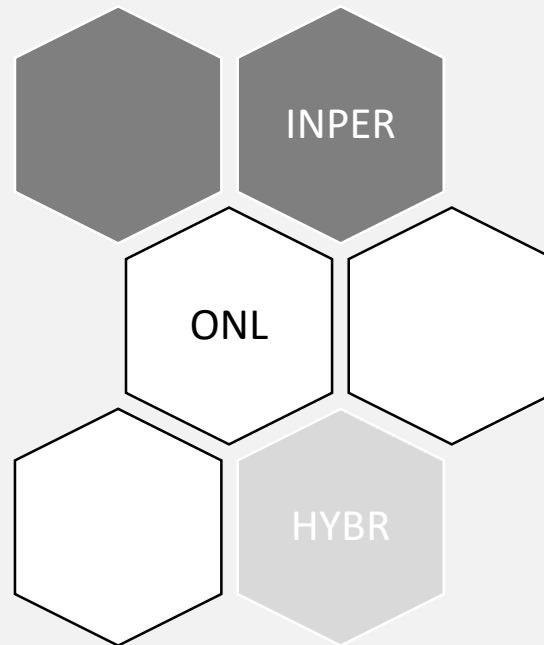- APPROVED online and hybrid courses begin – Sep 2023

Program delivery modes and "Shift vs. Drift"

- Need to ensure our programs do not 'drift' into another program delivery mode
- Intentional 'shift' to a different program delivery mode is good
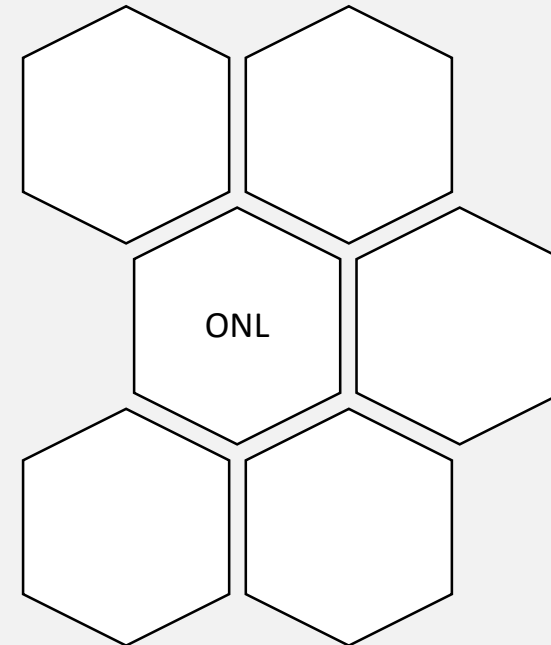- Program delivery mode changes are major modifications

In Person

Hybrid

Online

INPER

ONL

HYBR

INPER

ONL

HYBR

ONL

Potential structural/program problems in moving courses online:

Drifting into major modifications of programs – Example

MINOR: 3.0 FCE can be taken online or hybrid (out of a total 4.0 FCE) = <mark>75% of the program (or more than 1/3)</mark>

Note - online courses external to Department XXX that support this program further impact this calculation.

XXX Minor (ERMIN####)

Completion Requirements:

4.0 credits are required.

First Year: 1.0 credit

- <mark>XXX101H5</mark> and XXX102H5

Second Year: 1.0 credits

- 0.5 credit: <mark>XXX210H5</mark>

- 0.5 credit from XXX202H5, XXX203H5, <mark>XXX204H5</mark>, XXX205H5

Third & Fourth Years: 2.0 credits

- 2.0 credits from <mark>AAA301H5</mark>, XXX301H5, <mark>XXX302H5</mark>, XXX303H5, XXX305H5, XXX306H5, XXX307H5, XXX308H5, XXX309H5, XXX310H5, XXX320H5, XXX321H5, XXX325H5, <mark>XXX330H5</mark>, XXX333H5, XXX339H5, XXX350H5, XXX353H5, XXX355H5, YYY301H5, YYY302H5, YYY303H5, XXX420H5, XXX421H5, XXX422H5, YYY411H5, YYY412H5, YYY413H5

Potential structural/program problems in moving courses online:

Drifting into major modifications of programs – Example

SPECIALIST: 3.5 FCE can be taken online or hybrid (out of a total 12.0 FCE) = <mark>less than 1/3 of program</mark>

Note - online courses external to Department XXX that support this program further impact this calculation.

XXX Specialist (ERSPE####)

Enrolment Requirements:

Limited Enrolment — Enrolment in this program is limited to students who have completed <mark>XXX101H5</mark> and XXX102H5 and hold a Cumulative Grade Point of 2.7 (B-).

Completion Requirements:

12.0 credits are required.

First Year: 1.5 credits

- <mark>XXX101H5</mark> and XXX102H5
- AAA101H5

Second Year: 4.5 credits

- 1.0 credit: XXX201H5 and <mark>XXX210H5</mark>
- 2.5 credits from XXX202H5, XXX203H5, <mark>XXX204H5</mark>, XXX205H5, XXX210H5, XXX212H5, XXX215H5, XXX222H5, YYY213H5, <mark>YYY233H5</mark>
- 0.5 credit: AAA210H5

Third Year: 4.5 credits from the following

- 1.5 credits from XXX301H5, <mark>XXX302H5</mark>, XXX303H5
- 3.0 credits from <mark>AAA301H5</mark>, XXX305H5, XXX306H5, XXX307H5, XXX308H5, XXX309H5, XXX310H5, XXX320H5, XXX321H5, XXX325H5, <mark>XXX330H5</mark>, XXX333H5, XXX339H5, XXX350H5, XXX353H5, XXX355H5, YYY301H5, YYY302H5, YYY303H5

Fourth Year: 1.5 credits

- 1.0 credit: XXX481Y5, YYY481Y5
- 0.5 credit: AAA401H5, AAA402H5, XXX420H5, XXX421H5, XXX422H5, YYY411H5, YYY412H5, YYY413H5