Req #1671 - Intern- Operations, Capital Markets
Duration of Internship: 8 or 12 months
# of Roles: 1

The opportunity
April - December 2019
Are you interested in being part of a dynamic team of professionals with exposure to different products and investments within Financial Operations and Capital Markets?

On the leading edge of the investments industry, we are continually presented with new opportunities and challenges. We provide accounting and operational services, as well as middle office analysis including performance measurement and risk modelling.

This is a great opportunity to get a sense of a full end-to-end operational workflow with plenty of opportunities to broaden knowledge of capital market instruments. You will be able to take away valuable experience that can be utilized throughout different stages of their career and have the pleasure of working with intelligent and young professionals who have helped shaped out the culture of the company that it represents today.

Who you’ll work with
You will have the opportunity to interact with a team of professionals coming from different backgrounds- mainly with our Capital Markets team.

What you’ll do
As an Intern, Collateral Management, Capital Markets Operations, you will be assigned to support various Process Excellence initiatives and to provide assistance to the broader Financial Operations team as required. You will be:

• Assisting dedicated analysts in the documentation of process efficiencies and current/future state process flows
• Exposed to many aspects of daily operations such as confirmations, settlement of trades, reconciling transactions, valuations and investigating and resolving discrepancies
• Involved in the maintenance of accounting system
• Opportunity to work with different internal groups

What you’ll need
This role is particularly well suited to dedicated self-starters who enjoy the challenges of a fast paced environment, who thrive on change, and who pride themselves in their excellent communication and interpersonal skills.

• An investment, finance, or accounting concentration would be an asset.
• Intermediate Excel- pivot tables formulas
• Knowledge of VBA and SQL required
• Past work experience in relevant field and exposure to dealing with both internal and external clients, reconciliations, derivatives preferred
• Knowledge of Bloomberg preferred
• Must be enrolled in 3rd / 4th year
• You must be enrolled in a co-op program or returning back to your studies after the work term is completed