UNIVERSITY OF TORONTO MISSISSAUGA
Department of Management | Emergency Posting
Winter 2020 Sessional Lecturer (SL) Positions

These positions are posted in accordance with the CUPE 3902, Unit 3 Collective Agreement.

The Department of Management has the following Sessional Lecturer positions available for the winter 2020 academic term and invites applications from suitably qualified candidates. **No late applications will be considered.** A list of all courses offered by the Department of Management and their exclusions can be found in the Academic Calendar.

All posted jobs are subject to the parameters as listed below:

**Posting Date:** December 5, 2019

**Closing Date:** December 10, 2019 *(Applications must be sent to the mgt.jobs@utoronto.ca account by no later than 11:59pm). Applicants can expect to hear back within 3 weeks of the closing date.*

**Dates of Appointment:** Appointment periods for S courses run January 1, 2020 to April 30, 2020.

**Salary:** Sessional Lecturer I, effective Sep. 1, 2019, the minimum stipend rate inclusive of vacation pay shall be $8,323.20 (0.5 FCE). **Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.**

**Minimum TA Support:** 0.75 hours (minimum) estimated per enrolled student.

**Application Procedure:**

Only formal applications will be entertained. **A SEPARATE application package is required for each course applied to. The application package for EACH course must include a single file in PDF format, containing the following in order:**


2) Current Curriculum Vitae (including valid e-mail address).

Submit completed application by email to: mgt.jobs@utoronto.ca

**PDF File Format Name:** “LastName, FirstName_Course Code”

**Email Subject:** “LastName, FirstName_Course Code”

Only offers of employment through the normal contracting process that originate from the administrative offices of the Department of Management are valid, all other offers made are void. It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment and that unexpected vacancies may arise at any time.

**Please note:** Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.

Preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12 of the CUPE 3902 Unit 3 collective agreement. Teaching excellence is a crucial component of the academic mission of the University. Applicants for positions shall be selected in furtherance of that goal.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from visible minority group members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the diversification of ideas.

If during the application and/or selection process you require accommodation due to a disability, please contact:

Program Coordinator, Department of Management
KN 226B, Kaneff Building, 3359 Mississauga Road. L5L1C6
E: mgt.jobs@utoronto.ca | T: 905-828-5309

By submitting an application and CV for this position, you will receive email notifications of vacancies for Sessional lecturers within the Department of Management UTM for the next twenty-four (24) months.

This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement. Position(s) posted above is (are) tentative, pending final course determinations and enrolments.
Course Number and Title: MGM465H5S - Occupational Health & Safety

Course Description: As individuals spend more and more time at work, it becomes increasingly important for organizations to protect their employees from harm and to support their physical, psychological, emotional, and social welfare. Students in this course will gain the knowledge and skills necessary to design and foster healthy and safe working environments.

Exclusion: IRE378H1, MGHD24H3

Prerequisites: MGT260H5

Estimated TA Support: 0.75 hours (minimum) estimated per enrolled student

Estimated Course Enrolment: 40 students per section

Class schedule: LEC 0101 Monday 13:00-15:00. Up-to-date schedule https://student.utm.utoronto.ca/timetable/

Sessional Dates of Appointment: January 1 – April 30, 2020

Salary: SLI, effective Sept. 1, 2019, the minimum stipend rate inclusive of vacation pay shall be $8232.20. (0.5 FCE).

Minimum Qualifications: Sessional Lecturers are expected to be superior teaching ability, with suitable academic and/or professional qualifications, currency and mastery of the subject matter. Successful applicants will have clearly demonstrated teaching excellence in the subject matter through previous experience teaching the course in question, or very similar courses.

Preferred Qualifications: Successful applicants will typically have significant experience in applying the subject matter in a practical environment.

Description of duties: The duties of Sessional Lecturers shall include the normal duties associated with the design and teaching of university degree credit courses or sections of courses. These include the preparation and delivery of course content, including lectures and/or seminars; creation of course ware; the development/administration of assignments, tests and examinations; the marking/grading of student work and the submission of grades to appropriate University officials in accordance with policy; the maintenance of reasonable hours of student contact outside of scheduled contact hours; and the supervision of the day-to-day work of any Sessional Instructional Assistants or Teaching Assistants assigned to the course.

Application Procedure: Only formal applications will be entertained. A SEPARATE completed application form is required for each course applied to. Each course applied for must include: a current Curriculum Vitae (including valid e-mail address) and a completed Department of Management application form. Application forms are available online at: http://www.utm.utoronto.ca/management/sites/files/management/public/shared/CUPE3902ApplicationForm%20-%20MGT.pdf

Please email completed applications to: mgt.jobs@utoronto.ca

PDF Format: “LastName, FirstName_Course Code” - please ensure your pdf document is labelled in the following format

Email Subject: “LastName, FirstName_Course Code”

Note: Please ensure that each course has a separate application package with their respective documents in the following order: DoM application form (first) and a current curriculum vitae (CV) or updated resume (second). Applications must be submitted as a .pdf file and labelled correctly.

Additional details regarding Department of Management employment opportunities can be found online via: http://www.utm.utoronto.ca/management/employment

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