

UNIVERSITY OF TORONTO MISSISSAUGA
Department of Management
Summer 2023 Session | Sessional Lecturer (SL) Positions

These positions are posted in accordance with the [CUPE 3902, Unit 3 Collective Agreement](#)

The Department of Management has the following **Sessional Lecturer position** available for the **Summer 2023** academic term and invites applications from suitably qualified candidates. No late applications will be considered. A list of all courses offered by the Department of Management and their exclusions can be found in the [Academic Calendar](#).

Note: All Summer 2023 courses, other than those that are part of online-by-design pilot, will be offered in-person. Employees are required to abide by the University's Vaccination Guideline, which requires full vaccination against COVID-19 for all employees involved in any in-person activities on University premises, with the rare exception of those individuals who cannot be vaccinated due to University-approved exemptions. For more information on the University's COVID-19 vaccination requirements, please refer to the University's People, Strategy, Equity and Culture COVID -19 Main page.

All posted jobs are subject to the parameters as listed below:

Posting Date: March 10th, 2023

Closing Date: March 31st, 2023 at 11:59PM (**Applications must be sent to the mgt.jobs@utoronto.ca account by no later than 11:59pm**). Applicants can expect to hear back within 3 weeks of the closing date.

Dates of Appointment: Appointment periods for F courses run May 1, 2023 – June 30, 2023 | S courses run July 1, 2023 - August 31, 2023 | Y courses run May 1, 2023 - August 31, 2023

Salary: Sessional Lecturer I, effective Sep. 1, 2023, the minimum stipend rate inclusive of vacation pay shall be \$9,182.42 (0.5 FCE). *Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.*

Minimum TA Support: 0.75 hours (minimum) estimated per enrolled student.

Course Number and Title: MGT300H5F – Presentation Skills for Management

Description: The ability to verbally communicate effectively is an important skill in both business and life. Through various avenues such as impromptu speeches, group presentations and debates, students will work on improving their communication and networking skills as well as reflect on opportunities for further improvement via journaling and self-reflection.

Pre-requisites: MGM101H5

Co-requisites: None

Exclusions: MGT200H5

Estimated TA Support: 0.75 hours (minimum) estimated per enrolled student

Estimated Course Enrolment: 40 students per section

Class schedule: LEC0101 - Tuesday 9:00-11:00AM **and** Thursday 9:00-11:00am
Up-to-date schedule [Timetable Builder \(utoronto.ca\)](https://utoronto.ca/timetable-builder)

Sessional Dates of Appointment: May 1 – June 30, 2023

Salary: Sessional Lecturer I, effective Sep. 1, 2023, the minimum stipend rate inclusive of vacation pay shall be \$9,182.42 (0.5 FCE). *Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.*

Minimum Qualifications: Sessional Lecturers are expected to be of superior teaching ability, with suitable academic and/or professional qualifications, currency and mastery of the subject matter. Successful applicants will have clearly demonstrated teaching excellence in the subject matter through previous experience teaching the course in question, or very similar courses.

Preferred Qualifications: Successful applicants will typically have significant experience in applying the subject matter in a practical environment.

Description of duties: The duties of Sessional Lecturers shall include the normal duties associated with the design and teaching of university degree credit courses or sections of courses. These include the preparation and delivery of course content, including lectures and/or seminars; creation of course ware; the development/administration of assignments, tests and examinations; the marking/grading of student work and the submission of grades to appropriate University officials in accordance with policy; the maintenance of reasonable hours of student contact outside of scheduled contact hours; and the supervision of the day-to-day work of any Sessional Instructional Assistants or Teaching Assistants assigned to the course.

Application Procedure:

Only formal applications will be entertained. A SEPARATE application package is required for each course applied to. The application package for EACH course must include a single file in **PDF format**, containing the following in order:

- 1) Completed application form available online here:
<https://www.utm.utoronto.ca/management/media/377/download?inline>
- 2) Current Curriculum Vitae (including valid e-mail address).

Submit completed application by email to: mgt.jobs@utoronto.ca

PDF File Format Name: "LastName, FirstName_Course

Code" **Email Subject:** "LastName, FirstName_Course Code"

Only offers of employment through the normal contracting process that originate from the administrative offices of the Department of Management are valid, all other offers made are void. It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment.

Please note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.

Preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12 of the CUPE 3902 Unit 3 collective agreement. Teaching excellence is a crucial component of the academic mission of the University. Applicants for positions shall be selected in furtherance of that goal.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from visible minority group members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the diversification of ideas.

If during the application and/or selection process you require accommodation due to a disability, please contact: Program Coordinator, Department of Management

KN 216, Kaneff Building, 3359 Mississauga Road, L5L1C6

E: mgt.jobs@utoronto.ca | T: 905-828-5309

By submitting an application and CV for this position, you will receive email notifications of vacancies for Sessional lecturers within the Department of Management UTM for the next twenty-fourth (24) months