



Conference/Competition Funding Request

Please complete the following form, print it out, and bring it to the Department of Management Office, Innovation Complex, room KN 2268. You must complete *all* of the fields in order for your request to be considered. Students must submit the conference funding request form at least **two (2) weeks** before the conference date.

Name:

Student Number:

Year of Study:

Degree Program:

Specialist:

E-mail Address:

Mailing Address:

Phone Number:

Name of Conference/Competition:

Conference/Competition URL:

Date of Conference/Competition:

Registration Cost: \$

Why do you wish to attend this conference/competition?

*Please note that submission of this form does **not** guarantee funding for a particular conference or competition. Funding can only be granted for an upcoming conference/competition, and cannot be awarded retroactively to a past event. Applications are reviewed on a first-come, first-served basis. Funding is limited, and once all funds have been disbursed, no further applications will be considered.*

FOR OFFICE USE ONLY

DATE RECEIVED

FUNDING REQUEST APPROVED?

Yes

No

Name:

Signature:

Title: