The Master of Management & Professional Accounting Program invite applications for Teaching Assistant Positions as listed in the TA Posting Listing. Please note that some position announcements and all the hours listed for each position are tentative, pending final determination of course offerings and enrolments. All positions are on the University of Toronto Mississauga Campus, unless otherwise noted.

Salary rates are in accordance with the CUPE 3902, Unit 1 Collective Agreement. The current rates of pay are as follows:

- Undergraduate: $45.33 per hour
- SGS I (Masters): $45.33 per hour
- SGS II (Ph.D.): $45.33 per hour
- Assistant Invigilator: $29.87 per hour

Appointment period will be: As indicated on the MMPA TA Positions Listing.

**Job Posting date: May 3, 2019**

**Individuals interested in these positions should apply no later than May 10, 2019**

Please complete the General Application Form, which can be found at [http://www.utm.utoronto.ca/imi/sites/files/imi/public/users/suracist/CUPE3902ApplicationForm%20IMI.pdf](http://www.utm.utoronto.ca/imi/sites/files/imi/public/users/suracist/CUPE3902ApplicationForm%20IMI.pdf)

**ONLY FORMAL APPLICATIONS IN WRITING WILL BE CONSIDERED. A resume and a photocopy of marks must accompany applications for EACH course.**

Please forward completed applications via email to -

Ms. Veron Fernandes, Program Coordinator – [veron.fernandes@utoronto.ca](mailto:veron.fernandes@utoronto.ca)

*Please note only the successful candidates will be contacted*
# MASTER OF MANAGEMENT & PROFESSIONAL ACCOUNTING PROGRAM
## SUMMER 2019 TEACHING ASSISTANT POSITIONS
### UNIT 1
#### EMERGENCY POSTING

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Instructor</th>
<th>Date of Appointments</th>
<th>Course Enrolment (Est.)</th>
<th>Size of Appointment (hours)</th>
<th>Qualifications</th>
<th>Duties</th>
</tr>
</thead>
</table>
| Presentation of Self – Writing/Editing| A. Noble   | June – September 2018 | 90                      | 211 hrs                     | Senior MMPA Student (or student with equivalent writing skills) and excellent knowledge of writing technique. Multiple TA’s may be hired) | a) Reviewing and critiquing students’ written work including resumes and cover letters  
                              |                                |                       |                          |                                                                            | b) Tutoring                                                        |
|                                       |            |                       |                          |                                                                            | c) In-class small group support                                             |
| Presentation of Self – Practice Interviews | A. Noble   | June – September 2018 | 90                      |                             |                                                                                   | a) Assisting with Practice Behavioural interviews only               |

Please note:
ALL applicants (including returning TAs) must
a) Submit a cover letter that includes a statement of how the applicant feels he/she can contribute to this support, and  
   b) Include an updated resume

Applications without (a) and (b) above will not be considered.