### Sessional Instructional Assistant Positions

**Posted:** November 15, 2019  
**Deadline Date:** November 29, 2019

For course descriptions and schedule of classes see University of Toronto Mississauga, Office of the Registrar Course Timetable [https://registrar.utm.utoronto.ca/student/timetable/](https://registrar.utm.utoronto.ca/student/timetable/). Click Communication, Culture, Information & Technology.

Dates of appointments are from January to April 2020.

**Qualifications (unless specified):** Must have formal education/experience that is specific to subject matter. Demonstrated excellence as a teaching assistant or a sessional instructional assistant is required. For marking positions, candidates must be able to work well under time constraints.

**Duties (unless specified as marking positions may include but are not limited to one or more of the following):** Conducting tutorials and maintaining scheduled office hours, student contact, grading, invigilating, clerical duties.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Estimate Course Enrolment</th>
<th>Approximate Size of Appointments</th>
<th>Estimate Number of Positions Available</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCT110H5</td>
<td>Rhetoric and Media</td>
<td>700</td>
<td>95 hours</td>
<td>7-8</td>
<td>Experience as a teaching assistant or sessional instructional assistant.</td>
</tr>
<tr>
<td>CCT206H5</td>
<td>Law, Technology and Culture</td>
<td>420</td>
<td>72 hours</td>
<td>1-2</td>
<td>Experience as a teaching assistant or sessional instructional assistant.</td>
</tr>
<tr>
<td>CCT211H5</td>
<td>Fundamentals of User Interface Programming</td>
<td>40</td>
<td>60 hours</td>
<td>1</td>
<td>Experience with Python 3, ideally within the data science and/or data visualization context. Familiarity with the practice of creating GUIs using one or more of the common toolkits.</td>
</tr>
<tr>
<td>CCT225H5</td>
<td>Information Systems</td>
<td>100</td>
<td>40 hours</td>
<td>1 - 2</td>
<td>Completion of this course or a management course at U of T related to information systems is strongly preferred. Teaching experience an asset.</td>
</tr>
</tbody>
</table>
### CCT341H5 Introduction to IT Consulting
- **Estimate Course Enrolment:** 40
- **Approximate Size of Appointment:** 60 hours
- **Estimate Number of Positions Available:** 1
- **Qualifications:** Two or more years work experience in IT Technology consulting required. Bachelor's degree in Digital Enterprise Management, Communications Technology or related discipline required. Experience presenting to groups, including undergraduate students an asset.

### CCT355H5 Trends in Digital Innovation
- **Estimate Course Enrolment:** 75
- **Approximate Size of Appointment:** 105 hours
- **Estimate Number of positions available:** 1

### CCT403H5 Finance, Innovation and the Digital Firm
- **Estimate Course Enrolment:** 40
- **Approximate Size of Appointment:** 38 hours
- **Estimate Number of position available:** 1
- **Marking position**

### CCT404H5 Integrative Design Project
- **Estimate Course Enrolment:** 60 per section
- **Approximate Size of Appointment:** 58 hours each section
- **Estimate Number of position available:** 1-2
- **Qualifications:** Digital Enterprise Management degree or a similar program. MBA and direct experience working with on-line project management and/or collaborative software tools. **Marking position**

### CCT461H5 Inside Emerging Technologies
- **Estimate Course Enrolment:** 60
- **Approximate Size of Appointments:** 90 hours
- **Estimate Number of Positions available:** 1
- **Qualifications:** A good understanding of user-centred design practices, ideally including speculative and/or critical design. An understanding of the technologies used in VR, including the creation of 3D objects and immersive virtual environments, would be beneficial.

### MGD421H5 Technological Entrepreneurship
- **Estimate Course Enrolment:** 50
- **Approximate Size of Appointment:** 50 hours
- **Estimate Number of positions available:** 1
- **Qualifications:** Business and/or experience with review of business plans are assets. Former students in the Digital Enterprise Management Program who have taken this course are preferred. Preferred candidate has good experience with ventures.

### MGD423H5 Technology in Organizations
- **Estimate Course Enrolment:** 60
- **Approximate Size of Appointment:** 58 hours
- **Estimate Number of positions available:** 1
- **Qualifications:** Experience in Digital Enterprise Management or as a sessional instructional assistant.
MGD428H5 Project Management
Estimate Course Enrolment: 60
Approximate Size of Appointment – 58 hours
Estimate Number of positions available: 1

Qualifications: Experience in Digital Enterprise Management or as a sessional instructional assistant.

Notes:

Final availability of positions is contingent upon final course determinations, enrolment, budgetary considerations and final determination of assignments flowing from Article 14:01 of the Collective Agreement. These jobs are posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.

The rate of pay for a sessional instructional assistant is $46.00 per hour, in accordance with the CUPE, Unit 3 collective agreement. The Director of the Institute of Communication, Culture, Information & Technology Programs shall make any and all offers of employment on behalf of the department at UTM. No other offers or notices of the outcome of applications are authorized by the Department.

Applications in the form of a cover letter stating which course(s) are being applied for, and a resume should be sent to the Institute of Communication, Culture, Information & Technology Programs, UTM no later than November 29, 2019. Selection for positions is made by the course instructors in consultation with the Director of the program. Questions regarding SIA positions may be directed to by phone at 905.828.3949 or by e-mail at cicitjobs@utoronto.ca.