

**UNIVERSITY OF TORONTO / PART-TIME EMPLOYMENT AGREEMENT**

Title	Given Names, Surname								
No. and Street Name									
City, Postal Code, Province, Country									
Course Name									
		Effective Date			**Ending Date			Salary	
Lecture Location	Lecture Times	Day	Mo.	Year	Day	Mo.	Year	Per Month	Per Annum
Cancellation Deadline									
Course Content									
Ancillary Duties (if any) such as preparing examination questions, marking, etc.									
<p>1. Prepare and mark all tests.</p> <p>2. Prepare essay topics and mark all essays.</p> <p>3. Prepare, mark and invigilate final examination if required.</p>									
<p>I accept this part-time employment contingent upon approval by the Governing Council or its Designate and acknowledge that the terms of the contract include the provisions of the agreement set out on the reverse side hereof.</p>									
						Name of Employee			
NOTE:									
When approved, a copy of this form will be forwarded to the employee.						Date:		SIGNATURE	
Prepared by:									
Name		Phone No. (905)		Faculty Arts & Science			Department University of Toronto at Mississauga		
Date						** End Date:			
Chair of Department									
Date									
Dean or Director									

## PROVISIONS OF THIS AGREEMENT

WHEREAS the University is desirous of obtaining the services of the individual for the purpose of providing lectures and undertaking other duties of a teaching nature in furtherance of the courses offered by the University to its students.

AND WHEREAS the individual is desirous of making available to the University his services for such purposes, on the terms and subject to the conditions hereinafter set out;

WITNESSETH that in consideration of the premises and covenants herein, the parties agree as follows:

### 1. Definitions

In this Agreement, the following expressions shall have the following meanings:

- a "Course" means the course offered by the university and to be taught by the individual as herein provided, particulars of which are described on the reverse side hereof.
- b "Term" of this Agreement means the period defined as such on the reverse side hereof.
- c "Agreement" means this agreement between the University and the individual, which shall include the reverse side hereof.
- d "Salary" means the salary referred to on the reverse side hereof, to be payable by the University to the individual as provided hereunder.
- e "University" means the Governing Council of the University of Toronto.

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- a The individual will be an employee of the University and, as such, will be subject to all policies and procedures of the University that apply to its employees.
  - b The individual will use his respective expertise and best efforts to carry out the said employment contract and perform the obligations hereunder.
  - c The University may terminate the employment contract and this Agreement forthwith upon any material breach or non-performance of the terms and conditions hereof.

**3** As payment for all services provided hereunder, the University will pay to the individual the salary as set out on the reverse side hereof, in the manner and at the time or times set out herein and therein.

**4** The University will pay the salary to the individual after making deductions on account of income taxes. Canada Pension Plan Contributions and Unemployment Insurance Premiums.

**5** The University will issue within the time prescribed for income tax purposes, an appropriate reporting slip disclosing the taxable income paid to the individual by the University and the withholdings on account of income tax, Canada Pension Plan Premiums and Unemployment Insurance Contributions deducted therefrom in each calendar year during which the individual is employed by the University.

**6** In the case of insufficient enrollment the University reserves the right to cancel this contract on or before the date specified on the reverse side hereof.

**7** This Agreement represents the entire understanding between the parties.

**8** The Term of this Agreement shall be as set out on the reverse side hereof.

**9** With the prior written consent of the University, the individual may, in the event he is unable to perform his duties personally, designate a person who will perform those duties in his stead, in which event that person shall not be an employee of the University, but shall be the individual's employee or agent. His permitted replacement shall be entitled to no remuneration directly from the University, and the individual shall be solely responsible for remunerating any such replacement.

**10** The rights and obligation of the parties hereunder shall not be assigned or assignable.

**11** This Agreement shall be interpreted under and governed by the laws of the Province of Ontario.