Position: Residence Education Assistant  
Department: UTM Student Housing & Residence Life  
Reports to: Supervisor, Residence Education

Hours: 9-12 hours/week  
Compensation: $15.00 per hour  
Position Start Date: First Day of Undergraduate Classes 2021 (Specific Date TBD)  
Position End Date: End of February 2022 (Specific Date TBD)  
Eligibility: Students must be registered in a 40% course load for the Fall-Winter Term (September 2021 to April 2022). Students are permitted to accept only one work study position per program period. Students do not have to be OSAP eligible to apply for work study positions.

JOB DESCRIPTION & QUALIFICATIONS

Working closely with the Supervisor, Residence Education, this position will support initiatives that seek to enhance student learning and academic development in residence. The Residence Education Assistant will help provide direct support in the form of material creation and outreach, attendance tracking & erez email communication, assessment support for the Community Gathering curriculum, and other administrative tasks that are related to the residence curricular model. This position is ideal for any student interested in a career in education, assessment, or administration.

METHOD OF APPLICATION:
Submit your resume and cover letter via email to Jen Bryden at jen.bryden@utoronto.ca (Subject: 2021-2022 Work Study Application – Name) OR in a sealed envelope at the Residence Services Desk, in Oscar Peterson Hall by Monday, May 24, 2021 at 5:00 p.m.
Any offers of employment will be conditional upon the approval of this position for the 2021-2022 work study program.

EMPLOYER CONTACT INFORMATION:
Jen Bryden, Occupancy & Admissions Coordinator  
Student Housing & Residence Life  
Oscar Peterson Hall, Suite 120  
3359 Mississauga Road,  
Mississauga, ON L5L 1C6