



UNIVERSITY OF
TORONTO
MISSISSAUGA

Position: Artistic Resource Team Assistant
Department: UTM Student Housing & Residence Life
Reports to: Residence Education Coordinator

Hours: 9-12 hours/week

Compensation: \$15.00 per hour

Position Start Date: First Day of Undergraduate Classes 2020 (Specific Date TBD)

Position End Date: End of February 2021 (Specific Date TBD)

Eligibility: Students must be registered in a 40% course load for the Fall-Winter Term (September 2020 to April 2021). Students are permitted to accept only one work study position per program period. Students do not have to be OSAP eligible to apply for work study positions.

JOB DESCRIPTION & QUALIFICATIONS

Working in collaboration with the Residence Education Coordinator, the Artistic Resource Team (A.R.T.) Assistant will oversee the administrative functioning of various programming initiatives that embrace the artistic interests of the UTM student population. The responsibilities within this role are fundamental to the successful execution of the collective's mandate, which is to provide artistic co-curricular learning opportunities for students. With a focus on project management and peer leadership, this position is ideal for any student with a vested interest in arts administration, marketing or management.

METHOD OF APPLICATION:

Submit your resume and cover letter via email to Jen Bryden at jen.bryden@utoronto.ca (Subject: 2020-2021 Work Study Application – Name) OR in a sealed envelope at the Residence Services Desk, in Oscar Peterson Hall Friday, February 28, 2020 before 5:00 p.m.

Any offers of employment will be conditional upon the approval of this position for the 2020-2021 work study program.

EMPLOYER CONTACT INFORMATION:

Jen Bryden, Occupancy & Admissions Coordinator
Student Housing & Residence Life
Oscar Peterson Hall, Suite 120
3359 Mississauga Road,
Mississauga, ON L5L 1C6