Winter Break Residence Don  
**Department:** UTM Student Housing & Residence Life  
**Reports to:** Under the general supervision of the Assistant Director, Residence Life or their Designate  

**Nature and Scope**  
The position of Winter Break Residence Don requires an individual that is self-motivated, capable of functioning independently and within a group, possesses strong leadership skills, and is willing to commit their efforts to the enhancement of the department of Student Housing & Residence Life during the winter break.  

**Important Dates:**  
Start Date: December 22, 2021 at 9:00am  
End date: January 10, 2022 at 9:00am  

**Duties and Responsibilities**  
**Operations:** The incumbent will be part of a 24 hour on-duty rotation. Winter Break Residence Dons will be responsible for supporting students through presence in the residence community, and to advise or refer students when needed. Dons will support the enforcement of community standards by addressing unacceptable behaviour, through documentation and follow up when required.  

**Community Development:** Winter Break Residence Dons are expected to assume responsibility for their assigned area and the general winter break residence housing, which includes family/graduate housing; to work toward the goal of developing community; and to promptly report and follow up on all issues in their area. Winter Break Residence Dons will also be responsible for supporting programming during the Winter Break stay.  

**Minimum Qualifications Required**  
Must have 1 semester of Residence Student Staff experience who is currently living in residence and plans to stay in residence over the winter break period. All staff must have a valid First Aid Certificate with CPR C prior to the start of their contract. All qualified candidates are encouraged to apply but priority will be given to current Residence Dons. As an employee of the University, you must be fully vaccinated to be able to attend and perform duties on University premises as required, even if some or all of your duties can be performed remotely. To read about our exemptions, please visit our Guidelines on Vaccination on the University of Toronto website.  

**Remuneration:** The Hours expected of a Winter Residence Don vary according to challenges that may arise. In addition to the on-duty rotation and programming requirements, Winter Residence Dons are expected to be reasonably available to the students in residence during the Winter Break. In return, Winter Residence Dons received a $350 stipend at the end of the winter break contingent upon the successful fulfillment of the Student Staff Competency Model  

**Vaccination Requirement:** As an employee of the University, you must be fully vaccinated to be able to attend and perform duties on University premises as required. For more details please see [https://www.utoronto.ca/utogether/uchec](https://www.utoronto.ca/utogether/uchec)  

Interested and qualified candidates are invited to complete the webform on the UTM Student Housing and Residence Life website.  

Deadline to express interest in this position is November 15, 2021 at 11:59pm.