Position: Residence Community Ambassador  
Department: UTM Student Housing & Residence Life  
Reports to: Move-In & Orientation Coordinator & Move-In & Orientation Committee Chair  

Required Hours: Mandatory commitments listed below  
Position Move In & Start Date: August 28, 2019  
Position End Date: April 2019  

Eligibility: Students must maintain all eligibility requirements to live in Upper Year Housing, which include:  
- Completed a minimum of 3.0 credits in the previous academic year at UTM;  
- Achieved a minimum 1.5 cumulative grade-point average (GPA) in the previous academic year;  
- Maintain full-time student status for the duration of their on-campus residency;  
- If international: Maintain international permit-holding student status for the duration of their on-campus residency;  
- Abide by the policies, procedures, payment deadlines and community standards as outlined in the UTM Student Housing & Residence Life Undergraduate Occupancy Agreement, and have no more than 4 discipline points from previous years on residence;  
- Abide all application deadlines and procedures.  

Students cannot hold other campus commitments during the residence orientation time-period (i.e. Campus Orientation Leaders) and are required to be available for dates listed below.  
If a student is unable to meet all requirements (including dates), they will be considered ineligible for the position.  
*Should the student fail to meet one of the requirements at any point in the contract, the student will be subject to eviction  

VOLUNTEER DESCRIPTION & QUALIFICATIONS  
Working closely with the Move-In & Orientation Committee, this position will support a variety of programs and services that seek to enhance student transition and development in residence ranging from participation in all residence orientation events to assisting with preparing for student arrival. The Residence Community Ambassadors will help provide direct support in the form of assisting with moving & directions on Move-In Day, assisting with student arrival room preparations, assisting with major marquee events such as Centre Island & Street Party and participating in residence organized events throughout the academic school years. The following important dates have required attendance:  
- Student Arrival Preparation: August 28 – 30, 2019: various hours between 9:00 a.m. and 7:00 p.m.  
- Move-In Day: August 31, 2019: 7:00 a.m. – 7:00 p.m.  
- Residence Orientation: September 1 – 2, 2019 & September 7 – 8, 2019: various hours between 9:00 a.m. and 10:00 p.m.  
- At minimum, select one residence event throughout the academic school year from a list provided by the Move-In & Orientation Committee Chair (excluding mandatory attendance events such as Community Gatherings)  

METHOD OF APPLICATION:  
Applicants are required to complete the UTM Upper Year Housing application found here: [http://starportal.utoronto.ca](http://starportal.utoronto.ca) before March 8, 2019 at 5:00 p.m. (EST). Once your application has been submitted, you will receive an email with the supplementary application webform to apply for the Residence Community Assistant position. Complete the supplementary application before March 11, 2019 at 5:00 p.m. (EST).  

EMPLOYER CONTACT INFORMATION:  
Jen Bryden, Occupancy & Admissions Coordinator  
Student Housing & Residence Life  
Oscar Peterson Hall, Suite 120  
3359 Mississauga Road,  
Mississauga, ON L5L 1C6