

Position: Winter Break Residence Don

Department: UTM Student Housing & Residence Life

Reports to: Assistant Director, Residence Life and/or their designate(s)

Contract Period: December 21, 2023 at 9:00am to January 3, 2024 at 9:00am

Important Dates

- Start Date: December 21, 2023 at 9:00am
- Unit Checks: December 21, 2023
- End date: January 3, 2024 at 9:00am
- Winter Don Training: Monday, December 11th to Wednesday December 20th, 2023

Nature & Scope:

The position of Winter Break Residence Don requires an individual that is self-motivated, capable of functioning independently and within a group, possesses strong leadership skills, and is willing to commit their efforts to the enhancement of the department of Student Housing & Residence Life during the winter break.

Reporting to the Assistant Director, Residence Life and/or their designate(s) the Winter Break Residence Don is expected to demonstrate a commitment to residence life by working to create a sense of community that contributes to individual growth, and supports intercultural inclusion.

Winter Break Residence Dons may be approached by students who have experienced challenges or are impacted by high-risk concerns such as thoughts of suicide, sexual assault, domestic violence, mental health concerns, and self-harm. Returning Residence Dons are responsible for providing support and connecting students to resources. They do not provide counselling.

Winter Break Residence Dons are trained in these high-risk areas in order to provide an appropriate response and support to residence students.

Duties:

Operations: The incumbent will be part of a 24 hour on-duty rotation. Winter Break Residence Dons will be responsible for supporting students through presence in the residence community, and to advise or refer students when needed. Dons will support the enforcement of community standards by addressing unacceptable behaviour, through documentation and follow up when required.

Community Development: Winter Break Residence Dons are expected to assume responsibility for their assigned area and the general winter break residence housing, which includes family/graduate housing; to work toward the goal of developing community; and to promptly report and follow up on all issues in their area. Winter Break Residence Dons will also be responsible for supporting programming during the Winter Break stay.

Minimum Qualifications Required:

- Minimum of 1 semester of Residence Student Staff experience and currently living in residence and plans to stay in residence over the winter break period

- All staff must complete Standard First Aid & CPR Level C prior to the start of their contract
- Must be a registered full-time student and maintain a minimum Cumulative Grade Point Average (CGPA) of 2.0 while employed

Remuneration:

The hours expected of a Winter Residence Don vary according to challenges that may arise. In addition to the on-duty rotation and programming requirements, Winter Residence Dons are expected to be reasonably available to the students in residence during the Winter Break. In return, Winter Residence Dons received a \$350 stipend at the end of the winter break contingent upon the successful fulfillment of the Student Staff Competency Model.

Vaccine Requirement:

As an employee of the University, you must adhere to the policies determined by the University as it relates to vaccine requirements. To read about our exemptions please visit our [Guidelines on Vaccination](#).

Interested and qualified candidates are invited to complete the Microsoft webform on the UTM Student Housing and Residence Life website.

The deadline to express interest in this position is Monday, November 20, 2023 at 11:59pm