



# Food Service Advisory Committee

## Minutes of Meeting

Date: Friday, December 5<sup>th</sup>, 2014 – 10:00am  
Room: Davis Building, Room 3214  
Attendees: V. Jezierski, P. Donoghue, E. Agbeyegbe, A. De Vito, C. Nuttall, H. Havili, T. Yan Tam, V. Thekkumpurath, M. Sharif  
Guests: E. Morano (Kaizen), D. Purcell (Kaizen)

### **1. FOOD SERVICE CONTRACT RFP DOCUMENT DEVELOPMENT**

- Kaizen reviewed the draft of the Food Service Contract RFP Document with the Committee for content
- The Committee recommended a few small revisions to the document
- V. Jezierski noted that the Hospitality and Retail Services and Kaizen would be meeting with Procurement Services to adjust the format of the Document and to ensure all legal Broader Public Sector and UTM procurement requirements were addressed, but the food service requirements would not be affected as an outcome of the meeting with Procurement
- Due to the confidential nature of the meeting discussion, no details of the RFP Document will be published prior to its posting on MERX

### **2. FOOD SERVICE ANCILLARY BUDGET PRESENTATION**

- A. De Vito reviewed the 2014-15 and 2015-16 Budget for the UTM Food Service Ancillary with the Committee
- A. De Vito informed the Committee that the Budget has already been presented to the Resident Student Dining Committee with no contentions or objections
- The Committee had no contentions or objections to the Food Service Ancillary Budget

### **3. NEXT MEETING** – New Year