

## Terms of Reference

**University of Toronto Mississauga  
Principal's Sustainability Advisory Committee  
(PSAC)**

<b>Principal's Sustainability Advisory Committee: Terms of Reference</b>	
Role	The primary purpose of the Principal's Sustainability Advisory Committee (PSAC) is to advise, collaborate and develop a long-term sustainability strategic plan for the University of Toronto Mississauga (UTM). The committee will build on the sustainability work that is currently being done in different departments and units (including teaching, research, outreach, and operations) across UTM to further incorporate principles of sustainability.
Scope	UTM strives to become a global leader in sustainability by fostering a culture of sustainability. A culture of sustainability can be fostered only by incorporating sustainability into all aspects of UTM. Therefore, this document pertains to all areas of the university including academic programs and research, human resources, and infrastructure.
Responsibilities	PSAC will: <ul style="list-style-type: none"><li>i. Establish goals for sustainability at UTM</li><li>ii. Develop metrics and key performance indicators for outcomes and goals</li><li>iii. Continually measure progress towards outcomes and goals</li><li>iv. Link campus to local and global communities engaged in sustainability efforts more broadly</li><li>v. Review, discuss, and approve or reject project proposals from UTM's Green Revolving Fund</li><li>vi. Report annually to the UTM Governance Boards</li><li>vii. Communicate outcomes and goals to UTM community and beyond</li></ul>
Membership and Voting	Membership of the Principal's Sustainability Advisory Committee is as follows:  Chief Administrative Officer (CAO); Co-Chair Vice-Principal, Academic and Dean; Co-Chair Four Appointed Academic Representatives Environmental/Sustainability Coordinator Four Appointed Administrative Staff Members Designate Appointed by CAO

	<p>Designate Appointed by Dean</p> <p>Undergraduate Student</p> <p>Graduate Student</p> <p>Two Community Members</p> <p>One Alumni</p>
Membership Details	<p>Appointed members will serve for two-year terms, renewable. Co-chairs will determine the possibility of future reappointment. All other representatives are permanent members of the committee as each appointment is linked to their function within the UTM administration.</p> <p>The focus of committee members' input shall not be the representation of their own department, division or building, but impartial perspective of the community ensuring fairness and effectiveness in sustainability at UTM.</p> <p>PSAC meetings will be closed. Meetings are to be attended only the PSAC committee members and invited individuals.</p>
Quorum	<p>One third of the voting members, of whom at least one shall be a student (graduate or undergraduate)</p>
Resources	<p>Administrative Assistant</p>