

FORENSIC CAPSTONE QUICK-GUIDE

Start Here

ELIGIBILITY CHECKLIST

- You're entering your final year next Fall
- You require FSC481Y5, FSC483H5, or FSC485H5 for program completeness
- You'll have completed 15 credits by next August
- You've completed your FSC required statistics course
- You've completed FSC300H5 & FSC302H5, or FSC303H5 by August

APPLICATION DEADLINE
February 28th, 11:59pm

REMEMBER!

ALWAYS use your uToronto email!
- list it on your application CV!

Make sure **all personal info** is up to date on ACORN:
- address, phone, e-mail, emergency contact, etc.

BE PATIENT!

You may get a placement notification **any time** between March until August!

So check your email **every day** during the summer!

NEED HELP?

All questions should be e-mailed to:
teresa.cabral@utoronto.ca

Subject line **MUST** include "FSC Internship" and your upcoming academic year

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YOUR C.V. (RESUME) AND TRANSCRIPT

Email both your CV and transcript to murray.clayton@utoronto.ca

CURRICULUM VITAE (C.V.)

You **MUST** use the CV template provided above the application form on the FSC website!

When listing courses on the CV, list **IP** ('in progress') beside all the "S" winter courses you are currently taking, or "Y" courses not yet completed.

ACORN TRANSCRIPT

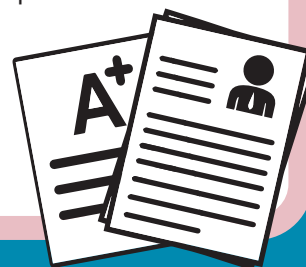
You must also send a screenshot or scan of your current ACORN transcript of all marks up to the date of your application. This includes any other universities.

An official (paid) copy is **NOT** required!

FILE FORMAT

You **MUST** save your files as both a PDF and WORD doc. with the following formula: LastName_FirstName_doctype.pdf

Example: Doe_Jane_CV.pdf
Doe_Jane_CV.doc
Doe_Jane_Marks.pdf
Doe_Jane_Marks.pdf



ADDITIONAL REQUIRED CERTIFICATIONS

DEPENDING ON YOUR PLACEMENT CHOICE, YOUR CHANCES OF SUCCESS MAY REST ON YOUR INTEREST IN FURTHER CERTIFICATION!

If you intend to take **any** professionally related safety/certificate courses (ie. WHMIS, Red Cross Life Saving, Gun Safety and Certification) but have not yet done so, please state this in the appropriate spot on your resume.

Interested in **GUNS/BALLISTICS**? – please make the attempt to get this background so that you have a better chance of being hired at the OPP, RCMP, CFS, Police, Police College after your graduation or in **GETTING THIS PLACEMENT NOW.**



REFERENCES

Only **TWO** references are necessary: 1 academic and 1 work/job related.

We only need their names and contact! **Do not ask for reference letters.** You can tell your referees that they could be contacted at any time up to 6-8 months for a verbal reference.

STATEMENTS OF INTEREST

You must provide separate "Statement of Interest" for **each** of your 4 placement options.

Statements should be reflective of each placement area requested, not just copied and pasted. We use it to convince your prospective mentors to take you on.

