

**UNIVERSITY OF TORONTO MISSISSAUGA
DEPARTMENT OF ECONOMICS
APPLICATION FOR TEACHING ASSISTANT/COURSE INSTRUCTOR
(Re: Collective Agreement, Section 14:05)**

Instructions for application:

1. Complete **ONE** form with all course numbers which you intend to apply for.
2. Attach a résumé and ROSI transcript (academic printout) to the form. Include education and work experience.
3. Return form, transcript and résumé preferably by email to ta.apply.economics.utm@utoronto.ca or hard copy to KN 3208 Innovation Complex, Department of Economics, University of Toronto Mississauga, 3359 Mississauga Road, Mississauga ON L5L 1C6

ALL COURSE/S APPLYING FOR:

Personal Details

(Name)

(Street Address)

(City, Province, Postal Code)

(Telephone)

(Email)

If you are accepted for the position, would you have any objections to students having your email address?

Yes No

Are you legally entitled to work in Canada?

Yes No

Are you in Canada on a Study Permit?

Yes No

If YES Employment Authorization Number: _____
(Please attach copy of your Employment Authorization Form/Study Permit)

(Social Insurance Number)

(U of T Employee Number)

(Student Number)

Have you attended the mandatory Teaching Assistant Training Program (3 hours)?
(Note: if this is your first appointment you will be required to complete 3 hours training)

Yes No

Degrees Held

Degree	Subject	University	Year Granted

Enrolment Status at the start of appointment (for purposes of determining pay scale)

- UG – Undergraduate
 SGS I – Graduate student currently enrolled at U of T who has not yet completed two years of full-time graduate study and **does not** have a Master’s degree in the discipline.
- SGS II – Graduate student currently enrolled at U of T who has completed two years of full-time graduate study **or** has a Master’s degree in the discipline.
 Other (specify)

Please list all previous Teaching Assistant/Course Instructor appointments indicating the Academic Session (e.g. 09W, for 2015/2016 Winter), Course Number (e.g. ECO100Y), Hours, and the Instructor.

Academic Session	Course Number	Campus	# Hours	Instructor

I certify that the above information is complete and correct. I understand that I am submitting my application to the Department of Economics, University of Toronto Mississauga and that only the Associate Chair of the Department of Economics, UTM is empowered to offer an appointment.

(Signature)

(Date)

FOR OFFICE USE ONLY

Applicant is qualified to fill position. Give most relevant qualification.

Applicant is NOT qualified to fill position. (Why?)

IF QUALIFIED:

Appointment is recommended.

No appointment is recommended. Please state reasons: _____

**IN MAKING THIS RECOMMENDATION, I HAVE GIVEN, WHERE POSSIBLE,
PREFERENTIAL TREATMENT TO GRADUATE STUDENTS AS STATED IN THE
ECONOMICS PROGRAMS POLICY ON THE APPOINTMENT OF TEACHING ASSISTANTS.**

(Instructor)

(Signature)

(Date)

(Approved by Associate Chair)

(Signature)

(Date)