

**Supplement to Course Syllabi**  
**Department of Economics**  
**University of Toronto Mississauga**  
**August 24, 2020**

### **Course Conflicts**

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Students are not to take classes where scheduled lectures, tutorials and/or laboratories conflict with scheduled lectures, tutorials and laboratories in other courses in which they have already enrolled. In order to succeed, students must fulfill the attendance requirements of each class as set by the professor on the course syllabus. When planning their schedules, students are expected not to enroll in two or more courses, tutorials or practicals that are held at the same time. Where a student has enrolled in courses with conflicting lectures, tutorials, and/or laboratories, they may not receive accommodations for conflicting tests or exams, assignments, lecture material, in-class participation, labs, etc.

### **Copyright Statement**

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Please be advised that the intellectual property rights in the material referred to on the course syllabus [and posted on the course site] may belong to the course instructor or other persons. You are not authorized to reproduce or distribute such material, in any form or medium, without the prior consent of the intellectual property owner. Violation of intellectual property rights may be a violation of the law and University of Toronto policies and may entail significant repercussions for the person found to have engaged in such act. If you have any questions regarding your right to use the material in a manner other than as set forth in the syllabus, please speak to your instructor.

This implies that if a student wishes to record, photograph, or otherwise reproduce lecture presentations, course notes or other materials provided by instructors, teaching assistants, or students of the course, the instructors', teaching assistants' and students' written consent must be obtained beforehand. Otherwise, all such reproduction is infringement of copyright and prohibited.

### **Accommodations for Religious Observances**

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As a student at the University of Toronto, you are part of a diverse community that welcomes and includes students, staff, and faculty from a wide range of backgrounds, cultural traditions, and spiritual beliefs. For my part, I will make every reasonable effort to avoid scheduling tests, examinations, or other compulsory activities on religious holy days not captured by statutory holidays. Further to University Policy, if you anticipate being absent from class or missing a major course activity (like a test, or in-class assignment) due to a religious observance, please let me know as early in the course as possible, and with sufficient notice (a minimum of three weeks is recommended), so that we can work together to make alternate arrangements.

For more information about the University of Toronto's [Policy on Scheduling of Classes and Examinations and Other Accommodations for Religious Observances](#), please review the [University's Religious Accommodation Overview](#).

## Equity Statement

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The University of Toronto is committed to equity, human rights and respect for diversity. All members of the learning environment in this course should strive to create an atmosphere of mutual respect where all members of our community can express themselves, engage with each other, and respect one another's differences. U of T does not condone discrimination or harassment against any persons or communities. As a course instructor, I will neither condone nor tolerate behaviour that undermines the dignity or self-esteem of any individual in this course and wish to be alerted to any attempt to create an intimidating or hostile environment. It is our collective responsibility to create a space that is inclusive and welcomes discussion. Discrimination, harassment and hate speech will not be tolerated. If you have any questions, comments, or concerns you may contact the UTM Equity & Diversity Office at [edo.utm@utoronto.ca](mailto:edo.utm@utoronto.ca).

## Students' Rights

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You, as a student at UTM, have the right to:

- obtain a course syllabus either through accessing a copy on Quercus, through the [UTM Timetable](#) (accessible through the Office of the Registrar website), or one can be provided by the instructor. The course syllabus must be available/provided at the beginning of a course;
- rely upon the information detailed within a course syllabus. An instructor may only change methods of evaluation, or their relative weight, by following the [University Assessment and Grading Practices Policy provision Part B: 1.3](#).
- refuse to use turnitin.com (you must be offered an alternative form of submission);
- have access to your instructor for consultation during a course, or follow up with the unit Chair or Director if the instructor is unavailable;
- ask the person who marked their term work for a re-evaluation if they feel it was not fairly graded. Students must make any inquiries about the mark on a graded piece of work within one month of the return date of the work. If the student is not satisfied with a re-evaluation, they may appeal to the instructor in charge of the course if the instructor did not mark the work. If the student's work is remarked, they must accept the resulting mark. They may only appeal a mark beyond the instructor if the term work was worth at least 20% of the course mark. See the [UTM Academic Handbook](#) for full details of the process;
- receive at least one significant mark (weighted at 15% for H courses, 25% for Y courses) by the last scheduled class prior to the academic drop deadline (the academic drop date), with one exception: for courses that run the entire Fall/Winter Session (Y5Y or H5Y courses), the deadline shall be the last regular class meeting of the first week of classes in January;

- submit handwritten essays, so long as they are neatly written;
- have no assignment worth 100% of the student's final grade;
- not have a term test or combination of term tests in an individual course be worth greater than 25% in the last two weeks of class;
- retain intellectual property rights to their term work;
- receive all their assignments, tests, and other term work once graded;
- view their final exams. To see a final exam, students must submit an online Exam Reproduction Request within 6 months of the date of the exam. There is a small non-refundable fee (please note that this process is overseen by the Office of the Registrar);
- privacy of their final grades; and
- arrange for representation from Downtown Legal Services (DLS), a representative from the UTM Students' Union (UTMSU), and/or other forms of support if they are charged with an academic offence.

## Student Resources

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We understand that the academic year can be stressful for students, especially when dealing with personal and/or academic issues. The University of Toronto offers various support services and resources you can turn to for help; a list is available at [University of Toronto Resources](#). We highlight two resources below.

### Accessibility

Students with diverse learning styles and needs are welcome in this course. In particular, if you have a disability/health consideration that may require accommodations, please feel free to approach me and/or [Accessibility Services](#) as soon as possible.

Accessibility staff (located in Room 2037, Davis Building) are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations. Please call 905-569-4699 or email [access.utm@utoronto.ca](mailto:access.utm@utoronto.ca). The sooner you let us know your needs the quicker we can assist you in achieving your learning goals in this course.

### Robert Gillespie Academic Skills Centre

The [Robert Gillespie Academic Skills Centre](#) (RGASC) is located in Room 3251 on the third floor of the Maanjiwe nendamowinan Building. The RGASC offers individual consultations, workshops (many CCR-accredited), and a wide range of programs to help students identify and develop the academic skills they need for success in their studies. Visit the RGASC website to explore their online resources, book a face-to-face or online appointment, or learn about other programming such as Writing Retreats, the Program for Accessing Research Training (PART), drop-in hours for Mathematics, Writing, and Study Skills, and dedicated resources for English Language Learners.