VST410Y INTERNSHIP APPLICATION

DEPARTMENT OF VISUAL STUDIES, UTM

2025-2026

Important Dates

Application period opens: **February 1, 2025.**
Application period closes: deadline extended to **June 15, 2025.**
Enquires and completed applications are sent to instructor: Harriet Sonne de Torrens, harriet.sonne@utoronto.ca AND Undergraduate Counsellor, Stephanie Sullivan s.sullivan@utoronto.ca .

Course Description: VST410Y5 • Internship in Visual Studies and Cinema (HUM, EXP)

This internship course provides an opportunity for students to gain practical experience at an institution or business closely related to the arts and to visual studies. This is especially tailored for mature and self-disciplined students in their final year of study, who are ready to apply knowledge acquired in previous courses and are planning a career in the arts and cultural sector. Students registered in any DVS program are eligible to apply. Students work closely with the DVS internship coordinator to establish suitability. Regular updates and a final report and presentation will be required. The final grade for the course will be based on these, along with the assessment of the employer.

PreRequisites: Minimum of 5.5 credits in DVS program courses and 8.0 additional credits and minimum CGPA 2.5 and permission of internship coordinator.

Internship Placements

The course requires **150 placement hours**, which equates to one day of placement work per week. **Placements can be remote, in-person, or hybrid dependent on Government and University policies.** Placement hours are determined with supervisors. Normally between Monday to Friday (9 am to 6 pm). **Student interns must plan their course timetable to allow for 8-10 hours of placement work per week throughout the academic year.**

Application Instructions

Submit the following documents:

1. Application Form
2. ROSI Marks (print screen from Acorn Academic History; no need to pay official transcript)
3. Resume (consider having the Career Centre review your resume)
4. Submit items 1-3 via email by the application deadline of **June 15th at 5:00 pm or earlier** to instructor: Harriet Sonne de Torrens, harriet.sonne@utoronto.ca **AND** Undergraduate Counsellor, Stephanie Sullivan s.sullivan@utoronto.ca.

Last Name: _____

First Name: _____

Student #: _____

UofT E-Mail: _____

Personal E-mail: _____

Telephone: _____

Specialist/Major Program(s):

_____

DVS Course List courses in progress and put TBD for marks/grades if pending)

_____

_____

_____

Career Interests:

1. Primary Career Choice:
2. Secondary Career Choice:

Possible Organizations

If you know of a particular organization where you would like to gain experience, please list them here:

_____

_____

Prospective interns will be asked to attend an interview with their placement site supervisors during the summer months (July – August). Are you planning on travelling outside of the GTA during this period?
Yes No

Please indicate anticipated dates of travel from May to August 2025:

_____

Part II – Rankings

The following questions provide information to help us obtain appropriate placements. Please CLASSIFY your level of preference for each of these activity descriptors as **High (H), Medium (M), or Low (L).** Make a choice for every Activity, Subject, Work Environment, and Location. If there is an activity that you would likely refuse if such a position was offered to you, mark this item "X". If you are interested in an area not listed, add to the bottom under Other.

Preferred Activities and Industry Experiences

Animation
Archives
Artists' galleries and community centres
Arts Management
Advertising (design work, branding, etc.)
Community Centres
Design work
Entrepreneurships and Startups
Film Industry and Production
Fine Art Auction House

Forensic artwork
Contemporary art galleries
Graphic Design
Historical Collections and museums
Marketing
Multi-Media Arts
Photography
Publishing Industry – graphic design and layout
Publishing Industry – writing
Social Media
Teaching / Training
Television
Videographer
University art gallery
Webpage designs
Writing
Other areas (pls specify):
_____

Elaborate on your preferred experiential areas:

_____

_____

_____

_____

Work Environments. What is your preference?
Hybrid
In-person
Online

Preferred Location for in-person Placements:
Brampton
Burlington/ Oakville/ Hamilton / Mississauga
Toronto (downtown) Toronto (Downsview) Toronto (Scarborough)

Do you have access to a vehicle? Yes No