

**Undergraduate Curriculum Review
Financial & Resource Implications Form**

NEW COURSE PROPOSAL *This form must accompany all new course proposals*		
Course Descriptives	Course Code:	
	Course Name:	
Course Information	Proposed Instructor Name:	
	Proposed Instructor Rank:	
	Will the Faculty member teach this course as part of their regular teaching load?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is this course required for a program(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Does this course increase the Department's net course offering? (i.e. the total number of courses to be offered in a given academic year; not the total number of courses in the calendar)	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Proposed Term(s) to be Offered:	<input type="checkbox"/> Fall <input type="checkbox"/> Winter/Spring <input type="checkbox"/> Summer
	Will this course be offered annually or on rotation?	<input type="checkbox"/> Annually <input type="checkbox"/> On rotation
	Estimated Maximum Enrolment:	
TA Resources	Will TA resources be required for this course? <i>If Yes, once the proposed changes are approved, please ensure that a copy of the TA rationale is emailed to Sara da Silva, Senior Project Specialist, Academic Policy & Planning (src.dasilva@utoronto.ca) AND Farzana Reburiano, Assistant Director, Academic Financial Operations (f.reburiano@utoronto.ca).</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Space Requirements	Please specify (with rationale) any classroom/space needs required for the running of this course. <i>If lab space is required, note that departments must be flexible with their scheduling of practical sections. Please take this into consideration when planning to offer this course.</i>	<input type="checkbox"/> Lab <input type="checkbox"/> Classroom <input type="checkbox"/> Seminar Additional Requirements/Rationale:
International Components	Will this new course feature an international component? <i>If this course features an international component, please contact Veronica Vasquez, Director, International Education Centre, Student Affairs (veronica.vasquez@utoronto.ca) to coordinate.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , will it be: <input type="checkbox"/> Required <input type="checkbox"/> Optional
Library & Technical Resources	Will this new course require new/additional resources from the library or require additional technical assistance? <i>If this course requires specific technological support or acquisition of technology, please contact Lori Innes, Program & Curriculum Assistant (lori.innes@utoronto.ca) to coordinate.</i> <i>If specific library resourcing is required, please contact Shelley Hawrychuk, Chief Librarian (shelley.hawrychuk@utoronto.ca) to coordinate.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

DATE FORM COMPLETED: _____