TO: Members of the UTM Community
Robert Gillespie Academic Skill Centre

CC: Professor William Gough, Vice-Principal Academic and Dean, UTSC
Professor Melanie Woodin, Dean, Faculty of Arts & Science
Professor Glen Jones, Dean, OISE

FROM: Professor Amrita Daniere, Vice-Principal Academic and Dean
University of Toronto Mississauga

DATE: January 15, 2020

RE: Call for nominations for the Search Committee for the Director, Institute for the Study of University Pedagogy (ISUP)

In accordance with Section 36 of the *Policy on Appointment of Academic Administrators*, I am writing to call for nominations of individuals to serve on the advisory committee that will advise the Dean on the appointment of the Director of the Institute for the Study of University Pedagogy, a new EDU at UTM. To learn more about the ISUP please see further information here. The Policy mandates the potential composition of the advisory committee as follows:

As Dean, I shall be Chairing the search Committee. Other Members will include:

- Three to five members of the teaching staff appointed to the Institute
- One or two students where appropriate
- Two to four other qualified individuals, at least two of whom shall be from outside the Centre or Institute

We would like to receive suggestions from you regarding the membership for the committee. If possible, please include a sentence indicating your reason for suggesting each of the individuals you name.

Please send your nominations to Treena D’Souza via e-mail at treena.dsouza@utoronto.ca or at room 3200, William G. Davis Building, by Wednesday, February 5, 2020.