Undergraduate Research Grant
APPLICATION FORM

Before completing this application form, an applicant should read the Criteria and Guidelines in their entirety to ensure that the applicant is following proper procedures and that the applicant's submissions contain all of the required information, including the faculty supervisor's endorsement.

Part I − Student Information

Contact Applicant *		
Last Name	First Name	
Student Number	E-mail Address	
Sponsoring Department	Student Subject POSt	Year of Study

Co-Applicant #1 (if applicable)*		
Last Name	First Name	
Student Number	E-mail Address	
Sponsoring Department	Student Subject POSt	Year of Study

Co-Applicant #2 (if applicable)*		
Last Name	First Name	
Student Number	E-mail Address	
Sponsoring Department	Student Subject POSt	Year of Study

*For each applicant, please attach an abbreviated CV, no longer than one page, listing relevant experience, courses, and awards.

Part II − Project Information

Project Title:

Indicate your area of research:

                Humanities   Social Sciences   Sciences

Please indicate your application pool – choose only one.

    General   Amrita Daniere Sustainability   Social Justice, Anti-Racism, Decolonization

The committee reserves the right to assign applications to different pools as appropriate.

This project involves:

             Human Subjects   Animal Subjects   Biohazards   None

NOTE: Unless you have checked "None", please make sure that you have discussed with your supervisor the protocols for conducting your proposed research.

Research involving Indigenous peoples in Canada must comply with chapter 9 of the Tri-Council Policy Statement (2018) on Indigenous research (https://ethics.gc.ca/eng/tcps2-eptc2_2018_chapter9-chapitre9.html). This chapter is also a very useful guide to best practices regarding respect, collaboration, meaningful participation, and non-extractive methodologies in the context of community-based or community-engaged research. Please confirm you have complied with this statement, if relevant:

         Yes   No   Not applicable

Does this project involve research outside of Canada?

        Yes   No

Students requesting funding to conduct research abroad must provide proof of registration with the Safety Abroad Office.

Research Statement

Please attach a description of your proposed research project that is a maximum of 500 words.

- Print the research description on 8½ by 11 inch paper, double-spaced, with margins of at least 1 inch on all 4 sides. Use at least 11-point font size throughout.
- **Use non-technical language appropriate for a multi-disciplinary committee.**
- Include the following information:
    1. *Research Objectives and Relevance.* Provide the rational for the proposed research, including the research questions or hypotheses and explain the relationship and relevance of the research to your current undergraduate degree.
    2. *Methodology and Timeline.* Describe the proposed research strategies and key activities, including a timeline. For a group application, describe the involvement of each student member. If a survey is proposed, the questionnaire must be provided as an addendum to the application.
    3. *Anticipated Outcomes and Dissemination of Results.* Describe the anticipated outcomes and explain how the results will be disseminated: e.g., conference, workshop, publication.

Part III − Budget Information

Budget
Please provide a detailed budget, listing all items and their approximate costs, including equipment, supplies, and proposed travel. **Provide justification for each item**, including the sources consulted to evaluate the expenses. Expenses must be warranted in the context of the research outline in your Research Statement. You will not be judged on the <u>amount</u> of your budget; rather, small or large, your budget will be judged on whether it is appropriate for your research project. There is no word limit for your budget justification, so you may wish to make use of this section to explain some aspects of your project requirements, as related to costs.
Funding Requested (maximum $500 per applicant): $
Other Sources of Funding − Provide details of all other sources of funding received, applied for, or anticipated (e.g., funding agency, funding period, status):

Part IV − Faculty Supervisor

The research project must be supervised by a *faculty supervisor* who is a faculty member with a continuing appointment at UTM or a CLTA whose term of appointment at UTM extends for at least one year beyond the date of application.
Please provide your supervisor with a copy of your Research Statement and form, including the budget; the supervisor will need to complete the "Faculty Supervisor Statement". The Supervisor Statement, when completed, should be returned to you in a sealed, and signed, departmental envelope, and should be submitted with your application; OR should be emailed directly to Anna Reale at anna.reale@utoronto.ca, as per the directions on the supervisor's form.

Name of Supervisor	Department

Part V − Checklist

Please confirm that each of the following items are attached to your application:

Abbreviated CV, no longer than one page, for each applicant

Proof of registration with the Safety Abroad Office (if requesting funding to conduct research abroad)

Research Statement, maximum 500 words

Budget

Faculty Supervisor Statement, in a sealed, and signed, envelope; OR emailed directly, as per above

Part VI − Student Signature

Contact Applicant		
I verify that all of the information contained in this application, including the attachments (CV, Research Description, and Budget) is true and complete to the best of my knowledge.		
Name:	Signature:	Date:

Submit the completed and signed Application Form, together with attachments, to:

Office of the Dean,
c/o Anna Reale,
William G. Davis Building, Room 3200
University of Toronto Mississauga

Or, email at anna.reale@utoronto.ca

DEADLINE for first round competition: October 24, 2025
DEADLINE for the second round competition: March 13, 2026

Late or incomplete applications will not be considered.