



UNIVERSITY OF TORONTO

MISSISSAUGA

Centre for Urban Environments

### **CUE Workshop/Symposium Grant – 2022**

**Description:** The Centre for Urban Environments is accepting applications from CUE members wishing to organize a workshop or symposium at UTM. The maximum award is \$6,000 and proposals can be submitted by any CUE member, including graduate students, post-doctoral fellows or faculty. If graduate students or PDFs submit a proposal, the supervisor must also confirm support for the proposal by way of a separate email to [cue@utoronto.ca](mailto:cue@utoronto.ca). Workshops and symposia can be proposed on any topic related to urban environments, regardless of discipline. Cross-disciplinary proposals that bridge humanities, social sciences, and natural sciences are particularly encouraged. Proposals for virtual workshops and/or symposia will also be accepted.

To apply for the CUE Workshop/Symposium Grant, please provide a 1-page description of the proposed workshop/symposium. The description should provide details on: i) the workshop or symposium title, ii) information about why the workshop or symposium is needed and how it would benefit CUE or contribute towards CUE's vision, iii) expected deliverables (e.g., publication, government report, etc.), iv) expected attendees, v) expected date(s) of the symposium or workshop, and vi) a general description of how the funds will be used (e.g., 80% on travel costs and 20% on catering). The proposal should be single spaced, 12 point font with 2.5cm margins. No references are required.

Proposals will be evaluated based on three criteria: 1) strength of the rationale for the symposium or workshop; 2) benefits to CUE; 3) expected deliverables from the symposium/workshop. Preference will be given to workshops organized at UTM. Exceptions will be considered on a case-by-case basis, but a clear and compelling rationale for having the workshop/symposium at an alternative location must be presented.

**Deadline:** November 19, 2021. Results will be conveyed to applicants in early December, 2021. Please submit all proposals to [cue@utoronto.ca](mailto:cue@utoronto.ca)

**Conditions of funding:** Funding must be used within one calendar year of receiving funds. CUE funding should be acknowledged on all correspondence related to the meeting. Similarly, any deliverables that stem from the workshop/symposium should acknowledge CUE funding and list Centre for Urban Environments as an affiliation.

A short report (ca. 300 words) must be submitted to CUE after the meeting is complete. All applicants must be a member of CUE, and membership can be requested by emailing [cue@utoronto.ca](mailto:cue@utoronto.ca) and [marc.johnson@utoronto.ca](mailto:marc.johnson@utoronto.ca).

**Eligible expenses:** Funds can be used for travel costs of attendees, catering and/or rental costs.

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