

Protocol for Usage of Washing Machine and Dryer

Version: July 22/2020



before you do!

1. Lab coat must be free of any biological reagent. All pockets must be emptied (i.e. no gloves, sharpies, pens, paper clips, etc). No bleach is allowed to be used in the washing machine.
2. Washing machine is only used for washing lab coats.

Responsibilities:

The users are responsible for

- a. Bringing your own detergent.
- b. Operating safely according to the operating procedure.
- c. Report any machine malfunction to Chemistry Lab Supervisor.
- d. Fill in the log sheet for the washing machine.

Operating procedure for washing machine:

1. Make a usage request to any of the Chemistry Lab Coordinators for approval.
2. Put your lab coat and detergent into the washing machine and close the door properly. Maximum 5 lab coats can be washed at one time.
3. Turn the function knob to "Warm" and set spin to "Regular spin" by touching the grey button (located under the choice of spin cycles).
4. Turn on the machine by touching the grey "Start Pause" button on the right. The cycle will run for about 1 hour.
5. The machine will beep when the cycle is finished. Take out the clean lab coats and turn the function knob to the "Off" position. The lights will then turn off.

Operating procedure for dryer:

1. Put clean wet lab coats in the dryer that sits on top of the washing machine.
2. Turn the function knob to "Regular dry" ().
3. Press the grey "Start Stop" button to start the dryer. The drying cycle takes about 1 hour.
4. The machine will beep when the cycle is finished. Take out the dry lab coats and turn the function knob to the "Off" position. The lights will then turn off.
5. Clean out the lint screen into the garbage nearby.
6. Fill in the log sheet before you leave.

