



PROJECT MANAGER

The [Centre for Child Development, Mental Health, and Policy \(CCDMP\)](#) at the University of Toronto Mississauga invites applications for a project manager in a multidisciplinary community-based research environment. The project manager will be responsible for coordinating and supporting the development and implementation of a community-based intervention that aims to promote educators' and service providers' capacities to nurture mental health and social-emotional development in Black and Indigenous children and families living in Canada.



The Opportunity

You will help oversee the implementation of focus group interviews with Black and Indigenous community members to inform understanding of existing strengths and needs among Black and Indigenous children and families in Ontario, Canada. Additionally, you will contribute to knowledge translation activities through collaborations with policy and practice leaders across different social service sectors (e.g., EarlyON Child and Family Centres, child care services, child welfare, and child and youth mental health).

The Team

You will work closely with the CCDMP's research team, community partners, and members of the Black and Indigenous community in Peel Region, Ontario. You will also collaborate with members of the community (i.e., caregivers, community partners) to adapt a social-emotional training and manage the implementation of the training for service providers and educators working with Black and Indigenous children and families.

The Role

The appointment, to start immediately, is for 5 months to start and is renewable based on project needs and performance. Compensation will be commensurate with experience. You will be working in our offices located at the University of Toronto Mississauga and some time will be required in various community sites in the Peel Region. Hybrid work arrangement is possible.

- Overseeing project activities
- Assisting in the preparation, adaptation, and delivery of training curricula
- Interfacing directly with community members, research team, and policy/practice leaders
- Supervising student assistants and volunteers
- Developing knowledge translation materials.

The Ideal Candidate

We strongly encourage applicants who identify as an individual with lived experience as part of an Indigenous or Black community.

- The preferred candidate will hold a College, Bachelor's, or Master's degree or diploma in a social and behavioural or health sciences field including, but not limited to early childhood education, adult education, social work, community psychology/development, public health, clinical child psychology, or applied developmental psychology, or the equivalent in relevant work experience.

- The applicant will also demonstrate a strong interest in community-level projects and partnerships, and experience and interest in working with Black and/or Indigenous populations.
- Background in any of the following areas will be a particular asset: social-emotional development in Black and Indigenous children, child and family mental health in Black and Indigenous populations, community engagement and familiarity with social service delivery, development of professional training curricula, and adult education.
- All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

How to Apply

Please send the following application materials in a single .PDF file (file name: FirstName LastName_ProjectManager):

1. Cover letter that describes relevant training and career goals and experiences as part of, or working with, Indigenous and/or Black communities. Please include where you found this job posting.
2. Resume
3. Contact information for three references.

Please email your application to Tina Malti (tina.malti@utoronto.ca) and cc Chanel Tsang (chanel.tsang@utoronto.ca) with “Project Manager” in the subject line. For more information about us, please visit our website at www.tinamalti.com or contact Dr. Malti.

Review of applications will begin immediately and will continue until the position is filled.

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment, and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact ccdmp@utoronto.ca.