

Career Panel for Philosophy

Coordinated by the UTM Career Centre in partnership
with the Philosophy Academic Society

Guest Speakers:

- Steve Taylor, President & Owner, Nova Staffing
- Billy Barnes, current Law School student
- Sean MacLure, Account Manager, Rotman Commerce
- Carrie Catherine Lee, National Account Executive, Trustwave
- Christopher Fitch, alum & current Law student

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www.utm.utoronto.ca/careers**



Sample Career Options for Students interested in Philosophy

There are many different career options available for students interested in Philosophy. Your degree provides you with a variety of intellectual and applied skills that are valuable in a range of careers. The wide variety of careers that graduates have moved on to is a reflection of the diversity of skills gained through an undergraduate program. Involvement in extracurricular, volunteer and work experiences will also supplement your skills and focus them to a particular industry. Below is a sample of the types of positions graduates have gone on to.

Note: This is not an exhaustive list as there are many other careers available. Many positions require additional education or experience.

- Counsellor*
- Community Organizer
- Social Worker*
- Lobbyist*
- Research Assistant
- Political Aide*
- Speech Writer
- Intelligence Officer
- Foreign Service Officer*
- Public Policy Analyst*
- Biomedical Ethics Researcher
- Lawyer
- Legal Researcher
- Police Officer*
- Paralegal Assistant*
- Underwriter*
- Journalist*
- Technical Writer
- Editor*
- Alumni Relations Officer
- Archivist*
- Editor
- Humanities Bibliographer
- Librarian*
- Professor
- Psychologist
- Vice-Chancellor for Academic Affairs
- Special Program Administrator
- Advertising Account Executive *
- Development Manager
- Human Resources Specialist*
- Financial Advisor
- Marketing Specialist*
- Insurance Agent*
- Real Estate Agent*
- Computer Systems Analyst
- Programmer

Note: career profiles for many of the above jobs are available in the Career Centre. Those marked with an asterisk(*) can be viewed using Career Cruising, a Canadian electronic career guide available in the Centre.

Alumni Career Profiles

The following is an excerpt from alumni career profiles listed on the UT Mississauga Career Centre web site. To read the complete profiles of these and other alum, visit www.utm.utoronto.ca/careers/alumni_profiles.html
More career profiles of UT Mississauga alum: www.utm.utoronto.ca/careers/alumni_profiles.html

Gina Myers (Pseudonym) Profile Degree: BA
Specialist: Philosophy, Major: History 2004

Gina Myers is the Educational Director of a CPR and First Aid company.

"I'm responsible for writing student and instructor manuals, teaching new instructors adhering to WSIB and HSFO guidelines, monitoring courses, scheduling and marketing courses, and taking care of instructor payroll," says Gina.

"The biggest challenge I have is to always make sure that all new guidelines are being taught and that all the material is rewritten to reflect those changes. With that said, this job allows me to have full control of the design and teaching of the course."

She says key characteristics of the job are flexibility, writing skills, organization skills, having an outgoing personality, and being able to project your voice to an audience.

"Throughout my years at UTM, I worked with two companies, Vital Signs and an ESL studio. These jobs were posted on the Career Centre website. I was offered jobs at both places since I was part-time while attending school," she says.

"Being well organized and having a positive attitude will get you far in any career. The profs at UTM helped guide me into the teaching path and I thank them for suggesting that to me. I enjoyed Philosophy to the fullest. I hope to obtain my Masters in the subject."

Exploring Career Options in Philosophy

In addition to finding information online or in print, it is important to explore career options by talking with people in the field. The UT Mississauga Career Centre offers a number of programs, services and events to help you do this, including:

Extern Program

The Extern Job Shadowing Program provides students with the opportunity to explore a career area by visiting with professionals in the workplace. Extern Job Shadowing Program participants shadow their host, observing daily work activities, touring a number of departments, and meeting with staff to discuss the industry. <http://www.utm.utoronto.ca/careers/extern.html>

Career Connections Program

A partnership of the Career Centre and Office of Advancement, this program allows current students to make connections with UT Mississauga alumni working in the field of their choice to arrange an information interview. Information interviewing is not interviewing for a job, but rather a way for you to gain valuable insights into your career area of interest, that would otherwise be difficult to find in books or on the internet. The insights you gain will allow you to make more informed decisions, whether you are planning your career or looking for a job. For example, request to speak with:

- Assistant Theatre Restaurant Manager at Stage West
- Coach at a Call Centre
- Director, Business & Legal Affairs, Esprida Corporation
- Lawyer, Blackburn English
- Materials (sic) Manager, City of Mississauga

For complete information, visit <http://www.utm.utoronto.ca/careers/connect.html>

Networking Events

Congratulations – by receiving this package, you have already attended one Networking Event. Keep an eye out for more events in the future, including additional networking events and career fairs.

Career Counselling

Make an appointment to speak one-to-one with one of our professional Career Counsellors. Appointments may be booked by visiting us in Davis 3094 or by calling 905-828-5451.

Gaining Relevant Experience

Start early by seeking relevant opportunities that will help you gain experience and develop the skills that employers want. Some possible ways to gain relevant experience include:

Part-time, summer and volunteer work in positions that allow you to develop and demonstrate marketable skills. These might include both technical skills and “soft” skills like teamwork, project management, leadership, report writing, and presentation skills. The Career Centre web site offers listings of part-time, summer and volunteer opportunities throughout the year at www.utm.utoronto.ca/careers.

Samples of previous listings on the Career Centre Online include:

- Editorial Internship, St. Joseph Media
- Fit for Heart Ambassador, The Heart and Stroke Foundation of Ontario
- Jump Rope for heart volunteer, The Heart and Stroke Foundation of Ontario
- Charitable Coordinator, Green Standards

Get involved in on-campus extra-curricular activities: Join on-campus clubs and community associations that demonstrate your commitment and enthusiasm for particular industries. On-campus clubs include: Philosophy Academic Society and the University of Toronto Mississauga Student’s Union (UTMSU). You can also use these opportunities to network with people in your career field. For example, as a club executive, you might organize a career event in partnership with the Career Centre and take on some of the responsibilities of contacting professionals to take part in such an event.

Attend relevant conferences that are being held in southern Ontario. Use these opportunities to increase your knowledge of the field, network with people working in the field and with potential employers. Volunteer to work at these conferences—it is a great (and cheap) way to meet a lot of people.

Consider the Research Opportunity Program (ROP). UTM’s ROP allows students in their second, third and fourth year to earn one full course credit by participating in a faculty member’s research project. Deadline for applications is usually mid-March.

Apply for a Work-Study opportunity on campus. This program provides eligible University of Toronto students with an opportunity to work on campus and gain valuable career and/or academic related experience. Positions are posted with the Career Centre every September. Past postings that might be of particular interest to languages students have included:

- Research Assistant, U of T Institute of History and Philosophy, Science and Technology
- Philosophy Website Assistant, U of T Mississauga Dept. of Philosophy
- Scientific Images Cataloguer, U of T Institute of History and Philosophy, Science and Technology
- Cataloguer of Arabic Manuscripts, U of T, Dept. of Near and Middle Eastern Civilizations
- History of Science Instrument Cataloguer, U of T Institute of History and Philosophy, Science and Technology

For more information, including eligibility requirements, visit www.utm.utoronto.ca/careers/work_study.html

Finding Work

Small Group Workshops

We offer a variety of workshops covering different phases in the career planning and work search process, including Now That I’m Graduating What Next, Learn to Network, Effective Interviews, and

others. Check the Career Centre events calendar for upcoming workshops. We also offer sessions with information about applying for graduate and professional school, including Road to Grad School.

Employment Advisors

Our professional staff are available to assist you, whether in pre-booked one-to-one resume critiques or practice interviews. Drop by Davis 3094 or call 905-828-5451 for more information and to learn how we can help you get started.

Employment Services

The Career Centre offers online job postings for current students and for up to two years after graduation. Programs include: full-time work following graduation (Recent Graduates Employment Service); graduating year recruitment (Graduating Students Employment Service); Summer Employment; Part-time/Temporary; On-Campus; Ontario Work Study Program on-campus jobs; and Volunteer Listings.

For access to postings for current students, simply visit www.utm.utoronto.ca/careers and register online. Those seeking access to full-time listings (graduating year or recent graduates) must attend an orientation session prior to accessing listings. Please ask the Career Centre for details.

The following are samples of opportunities that have previously been listed on the Career Centre Online (samples have been edited for length):

Position Title: Marketing and Community Programming Intern

Skills:

- Analytical
- Artistic
- Communication
- Computer
- Interpersonal

Position Description:

The Marketing and Community Programming Intern collaborates with the Director of Marketing and Curator to develop creative programs and market current programs appropriately. This includes all aspects of program planning and promotion— Social media design and maintenance, website maintenance and development as well as ongoing program outreach. In turn, Casa Loma staff will work to ensure the Marketing and Community Programming Intern gains professional experience as a result of the position, allowing the Intern to take initiative on projects, learn about marketing, and communications, gain exposure to the non-profit sector, and develop his/her communication skills.

Industry: Arts, Culture and Entertainment
Museum, Historic site

Degree:

- Bachelors Level
- Masters Level
- Other

Discipline:

- OTHER-Arts
- Arts

Marketing, Communication, New Media

Additional Info/Special Instructions:

Responsibilities

- Support Casa Loma programming and events
- Collaborate on development of social media campaigns
- Manage and further develop social media sites (YouTube, Facebook, Twitter & Flickr)
- Draft articles for newsletters

- Update information on website and recommend website development based on marketing needs
- Locate opportunities for branding and increasing name awareness
- Improve search optimization on related organizational searches
- Other communications/marketing duties as assigned
- Develop programs related to the strategic goals of the organization
- Develop community partnerships in relation to the strategic goals of the organization

Requirements

- Must be a Canadian post secondary graduate under the age of 30
- Must currently be underemployed or unemployed
- Must be able to work a minimum of 30 hours a week for 4 months consecutively
- Must be able to work onsite and occasional on evenings or weekends

Required Skills

- Excellent verbal, written and visual communication skills
- Strong interpersonal skills
- Ability to work independently and as part of a team
- Ability to manage multiple time-sensitive projects

Position Title: Account Manager

Skills:

- Communication
- Interpersonal
- Management & Leadership
- Organizational

Position Description:

Job Description:

The Account Manager will market the full line of Xerox products and services in a defined territory of current Xerox customers and non-customers alike. This position will be concerned with short term sales activity within an account as well as developing and implementing a longer term strategy to ensure Xerox will retain customer accounts and continue to obtain future business.

Primary Responsibilities:

- Achieve sales targets for new business sales and renewals
- Market full-line of Xerox products, services and supplies in a designated territory.
- Provide existing account coverage and development of new accounts.
- Develop appropriate strategies (short & long term) to suit business needs and requirements of customers and non-customers.
- Meet Xerox Canada's Customer Satisfaction goals by effectively resolving all customer issues.
- Establishment and building of account relationships with key decision makers in all departments.
- Identify, engage and co-ordinate necessary Xerox resources supporting the account(s).

Qualifications:

- University/College graduate an asset.
- Previous sales experience (business to business, inside sales, retail sales or telemarketing) an asset.
- An entrepreneurial background (operating a small business while attending university/college) an asset.
- Goal-oriented to achieve targets through self-motivation, persistence and determination.
- Strong verbal communication skills, comfortable making cold calls, setting up appointments
- Proficiency in MS Office, Excel, Word, and Power Point.

Other:

- Valid driver's license and vehicle is required.
- Candidates must be eligible to work in Canada.

Industry: Other

Sales

Degree:

- Bachelors Level

Degree Completed: Yes

Discipline:

- OTHER-Arts
- Arts
- Other
- Psychology
- Science
- OTHER-Science
- Social Sciences

Position Title: Administration Coordinator

Skills:

- Communication
- Computer
- Data Management
- Interpersonal
- Organizational

Position Description:

Are you detail oriented, very well organised and excellent at administration tasks? Do you enjoy meeting people from all over the world? Then we are looking for you!

EF International Language School is seeking a dedicated, professional and enthusiastic person who is able to work autonomously as well as as part of a dynamic team of young, vibrant people. Your outstanding communication and problem-solving skills, excellent attention to detail, good judgment and sincere interest in international students and travel will ensure the experience of a lifetime for each of our students in Toronto. Your responsibilities as administration coordinator include coordinating the bookings received from our 50 overseas offices, to ensure the database contains accurate information on students course and arrival dates, to manage the airport greeter staff for student arrivals as well as general office duties, in a very energetic environment.

EF Education is the world's largest private educational organisation.

Industry: Education

English Language Learning, Education and Travel

Degree:

- Bachelors Level

Degree Completed: Yes

Discipline:

- ANY Discipline
- OTHER-Arts
- Arts
- Education
- English
- Human Resources
- **Psychology**
- **Social Work**
- **Social Sciences**

Other Relevant Resources

Associations

- Canadian Philosophical Association www.acppca.ca/en/index.php
- Canadian Tourism Commission www.canadatourism.com/home

Sample of Career Centre Library Resources:

- Great Jobs for Liberal Arts Majors
- Careers for Culture Lovers...
- Careers for Bookworms
- Careers for Introverts
- Careers for Persuasive Types
- Careers for Talkative People...
- Careers for Non-Conformists
- Career Cruising - Canadian Electronic Career Guide
- Careers in the Foreign Service (Video)
- Work and Volunteer Abroad Panel (Video)



Keep up-to-date with all the latest information about career fairs, industry panels, networking events and more.

Sign-up for the Career Centre's e-mail newsletter via our home page, add 'Jimmi C' as a friend on Facebook or follow 'jimmiutm' on Twitter!

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