How does this program work?

1. Apply:
Submit an application package through our webpage’s “Get Started Today!” section.

2. Interview:
All applicants will be invited to an introductory interview with the program coordinators so that they can gain a better understanding of your interests and experiences. The results of this interview will be emailed to you – if successful you will move into the next phase, if not you may reapply after additional Career Centre support.

3. Coaching:
Over a number of sessions, you will work one-on-one with a Career Centre staff member to develop workplace ready skills. The material covered will be based on an initial assessment and additional reading/practice exercises.

4. Placement:
Once your coaching sessions are completed, you will be eligible to view and apply for exclusive, workplace opportunities. Additional goal setting, practice interviews and follow-ups will be scheduled to address your and the employer’s needs. Candidates who are successfully placed can expect placements to be at least 4 months in length and will involve a site visit by our staff.

5. Wrap-Up:
Once your placement is complete you will be asked to complete an evaluation to share your experience and learning achieved through this program.