



ON-CAMPUS OPPORTUNITIES

GET EXPERIENCE AT UTM



ACADEMIC



PAID



VOLUNTEER



UTM
CAREER CENTRE



EEU
Experiential Education Unit
Office of the Year
University of Toronto Scarborough



Academic Internships
 CCR Activities
 Community Engaged Learning
 Field Courses

ACADEMIC

ICUBE

Independent Research/Thesis/Study Courses
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 Blackwood Gallery
 Centre for Student Engagement
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 Equity & Diversity Office

VOLUNTEER

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 ICUBE
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 Facilities Management & Planning
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 Hospitality and Retail Services: Food Service
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Professional Experience Year
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 Sustainability Office
 The Blind Duck
 The Medium
 U of T Bookstore
 UTMSU
 Work Study Program
 Work Integrated Learning Certificates



*Access this booklet online at
www.utm.utoronto.ca/careers/jobs/campus-opportunities.*

Getting some experience while being a student will greatly increase your chances of finding a job after graduation, while helping you decide what career area might be most suitable for you. This booklet highlights some of the ways you can get valuable experience on campus.

It is never too early to start looking for ways to get involved. If you need help, contact the UTM Career Centre at careers.utm@utoronto.ca

Academic Internships

<https://www.utm.utoronto.ca/experience/students/academic-internships>

Academic Internship courses supplement classroom learning with practical experience in a work setting. Offered in many disciplines to upper- year undergraduate students, these internships require 100-200 hours of work in exchange for academic credit. While most placements are unpaid, some paid experiences may be available, depending on the nature of the course.



Academic

Work-Integrated Learning Certificates

<https://www.utm.utoronto.ca/experience/>

Select academic units on campus offer Certificates, which provide students with paid work experiences and in-depth professional practice course learning. Successful completion of these Certificates appear as notations on transcripts. For information on which departments offer these initiatives, please contact the Experiential Education Unit.



Academic



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Blackwood Gallery

blackwoodgallery.ca/contact/index.html#opportunities

The Blackwood Gallery is a contemporary art centre on campus. It presents curated exhibitions featuring the work of local, national, and international professional artists. The gallery offers opportunities for students interested in visual arts, cultural studies, art history, and media.



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Volunteer

Accessibility Services

www.utm.utoronto.ca/accessibility/volunteer-resources

Accessibility Services provide services and academic accommodations to students who have a documented learning, physical, sensory, or mental health disability. Opportunities include note taker, outreach and support assistant, and peer mentor.



Volunteer

Career Centre

www.utm.utoronto.ca/careers

UTM Career Centre helps students and recent graduates make career plans, seek work experience, and learn the process of lifelong career management via individual appointments, workshops, programs, events, drop-in services, and resources. Positions include Career Assistant, Marketing and Events Assistant, Research Assistant, and Library Assistant.



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Centre for Student Engagement

<https://www.utm.utoronto.ca/utm-engage/>

The Centre for Student Engagement offers an integrated and collaborative approach to supporting new and current students at UTM. They host a variety of programming and initiatives designed to provide students with a strong academic and social foundation within a supportive learning environment.



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Volunteer

CFRE Radio

www.facebook.com/cfreradio

CFRE is UTM's campus radio station, playing a diversity of music in all genres and hosting many events and concerts. Located in the Student Center, the station broadcasts live 24/7 at 91.9FM.



Volunteer

Co-Curricular Record (CCR) Activities

www.utm.utoronto.ca/student-life/co-curricular-record

The Co-Curricular Record (CCR) is designed to help students find opportunities on campus beyond the classroom and to have their skills and experiences captured on an official document. The CCR program offers hundreds of opportunities to get involved.



Academic



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Volunteer

Community Engaged Learning

<https://www.utm.utoronto.ca/experience/students/community-engaged-learning-cel>

Community Engaged Learning is a method of teaching, learning and reflection that combines academic classroom curriculum with opportunities to meaningfully contribute in the community. Courses are available in different disciplines and experiences may be local or international.



Academic

Community on Campus

Volunteer: www.clmiss.ca/get-involved/volunteer

Community on Campus is designated to provide an opportunity for young adults who have an intellectual disability to participate in activities on campus, including auditing classes, enhancing literacy skills, exercising, developing computer skills, and socializing with friends.



Volunteer

Equity & Diversity Office

utm.utoronto.ca/equity-diversity/student-resources

The Equity, Diversity & Inclusion Office advances intentionally inclusive and discrimination and harassment free learning, living, and working environments for all campus community members. The EDIO organizes events and programs on equity, Indigenous, and human rights related topics. The office also provides assistance, complaint resolution, and support to students, staff, faculty, and librarians to ensure equity and inclusion on campus. The office hires students annually to contribute to equity-related programming and events.



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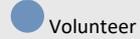


Volunteer

Ecspeert.ca

Erindale College Special Response Team

ECSpeRT is the campus response team for UTM and a division of St. John Ambulance. The team consists of volunteers who provide first aid coverage to all students, staff, and visitors of the UTM campus. ECSpeRT regularly attends events on and off campus, as well as assisting larger community events!



Volunteer

www.utm.utoronto.ca/facilities

Facilities Management & Planning

The Facilities Management & Planning team strives to effectively serve the needs of the campus community for the development, space allocation, renovation, operation and maintenance of all infrastructure, facilities and related services.



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<https://www.utm.utoronto.ca/experience/students/field-courses>

Field Courses

Field courses take students on a journey of learning outside the classroom. Organized by the Experiential Education Unit, experiences can be outdoor fieldwork, visits to historical sites or cultural events, or interactive tours of industrial sites.



Academic

www.utm.utoronto.ca/health/utm-wellness-ambassadors

Health & Counselling Centre

The UTM Health & Counselling Centre provides a range of health care services to students, faculty and staff, including medical care, personal counseling, psychiatry, nutritional counselling, and a dispensary. They also support students by providing various resources and tips on wellness.



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Volunteer

Hospitality and Retail Services: Food Service

www.dineoncampus.ca/utm/subnav/job-opportunities

The Hospitality and Retail Services Department is committed to providing value to the UTM community through the provision of dining, event planning, retail and more. The department collaborates with Chartwells for the delivery of food and beverage services to thousands of higher education students daily.



Paid

ICUBE

icubeutm.ca/jobs

ICUBE is a hub for idea exploration, early-stage venture development, and co-working. We provide expert support, resources, and access to opportunities for entrepreneurial students and community members across all industries. We empower innovators, creators, and change-makers to explore their ideas and make them happen.



Academic



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Volunteer

Independent Research/ Thesis/Study Courses

UTM Academic Calendar:
student.utm.utoronto.ca/calendar/calendar.pl

Offered in the majority of programs and disciplines, these courses allow students to conduct an extensive examination of literature in a selected topic or perform laboratory and/or fieldwork in their area of study. In order to qualify for these courses, students must obtain the permission of the department and locate a professor who will agree to supervise them. For further information, consult the course calendar or speak with your academic department.



Academic

The Indigenous Centre

www.utm.utoronto.ca/indigenous-centre

The Indigenous Centre at the University of Toronto Mississauga works to support Indigenous students, staff, and faculty at UTM as well as inspire future Indigenous students to a welcoming and inclusive UTM community. The Indigenous Centre works to promote equity and inclusion of Indigenous people among students, staff, faculty, and throughout the campus.

The Indigenous Initiatives Unit hires students annually to assist with advancing the University of Toronto's response to the Truth and Reconciliation Commission of Canada: Answering the Call: Wecheehetowin.



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Information & Instructional Technology Services

utm.utoronto.ca/iits

Information & Instructional Technology Services (I&ITS) offer configuration and ongoing support for desktops, laptops, peripherals, and other equipment across campus. They frequently respond to customer inquiries and resolve technical issues.

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International Education Centre

<https://www.utm.utoronto.ca/international/international-education-centre>

The International Education Centre (IEC) provides a range of student involvement opportunities for all students (international & domestic) including volunteer roles, work study, fall/winter and summer casual positions in a variety of areas including international student support, intercultural programs, international experiences, and more! The IEC also strives to meet the diverse needs of international students while ensuring compliance with changing government policy related to immigration and international student support from authorized educational agents.

 Paid

 Volunteer

Contact in person during office hours or via email.

Lab Work With Professors

Students interested in gaining laboratory experience are encouraged to contact their professors to inquire about the professors' current research projects and whether they recruit volunteers.

 Volunteer

Let's Talk Science Outreach

outreach.letstalkscience.ca/utm/get-involved.html

Let's Talk Science delivers a wide variety of meaningful science, technology, engineering and mathematics (STEM) learning experiences to youth. Students have the opportunity to share knowledge and inspire children and youth to become engaged in STEM learning.

 Volunteer

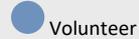
Office of the Registrar

<https://www.utm.utoronto.ca/future-students/volunteer>

Office of the Registrar specialize in understanding university policies and procedures to help students succeed. Students can receive support related to academic planning, fees, financial aid, scholarships, exams, petitions, graduation, and more. They recruit student ambassadors to support them through specialized on-campus events, regular and private campus tours, and unique projects throughout the year.



Paid



Volunteer

Professional Experience Year (PEY)

<https://engineeringcareers.utoronto.ca/>

PEY is Canada's largest undergraduate paid internship program that offers 12- to 16-month full-time work placements students in their 2nd and 3rd year of study with the expectation that they will return to full-time studies at the University of Toronto. Please refer to the [student guide](#) for up to date information regarding requirements and eligibility.



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Recreation, Athletics & Wellness

www.utm.utoronto.ca/athletics/about-us/employment

The Department of Recreation, Athletics & Wellness is one of the largest employers of students on campus. We offer many positions across multiple areas including membership services assistants, athletic facility assistants, referees, game managers, communications assistants and photographers, game and event staff, personal trainers, fitness instructors, lifeguards and swim instructors, and Camp UTM Staff. Our staff teams work together to provide programs and activities to help you stay connected, be active, and move your way to wellness.



Paid

Research Opportunity Program (ROP)

<https://www.utm.utoronto.ca/experience/rop>

ROP gives students the opportunity to work on innovative research with UTM's leading and highly qualified instructors while earning course credit. Most academic departments participate in the program, offering research opportunities in many disciplines.



Academic

Robert Gillespie Academic Skills Centre (RGASC)

www.utm.utoronto.ca/asc/rgasc-opportunities

RGASC offers volunteer experiences – over 280 Senior Student Facilitators (FSG program) on an annual basis and over 20 Game Enhanced Learning (GEL) Game Testers for multiple initiatives.

 Volunteer

Sexual & Gender Diversity Office

sgdo.utoronto.ca/students/student-staff-positions

The Sexual & Gender Diversity Office (SGDO) at the University of Toronto builds supportive learning and working communities by providing innovative education, programming, resources and advocacy on sexual and gender diversity for students, staff, faculty and librarians across the three campuses. Paid and volunteer opportunities are available all year round.

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 Volunteer

Student Housing & Residence Life

www.utm.utoronto.ca/housing/residence-life/get-involved-opportunities-hiring

Student Housing & Residence Life host various events and programs designed to foster greater connections among students living in residence. Their student staff create community by engaging residents with various programming initiatives and through building relationships.

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 Volunteer

Student Organizations

www.utm.utoronto.ca/utm-engage/student-organizations

UTM's recognized student groups and societies represent the interests of fellow students. Join as a general member, executive member, or start your own group.

Academic societies are student-led organizations with a specific academic focus. Almost every academic department at UTM has a representing academic society that unites and enriches student life and allows students to participate in accomplishing their academic objectives.

 Volunteer

Sustainability Office

www.utm.utoronto.ca/green/get-involved

The Sustainability Office promotes and maintains a broad range of sustainability initiatives through the engagement of the UTM community, and undertakes strategic planning to integrate sustainability throughout the university. The Office runs several programs designed to make UTM more environmentally-friendly, focusing on energy use, waste and recycling, water use and transportation.



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Volunteer

The Blind Duck

<https://utmsu.ca/service/the-blind-duck-pub/>

The student run pub The Blind Duck serves food, drinks, and hosts a number of different events organized by student clubs and academic societies. Students interested in hospitality services can check out the available opportunities.



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The Medium

Paid: themedium.ca/information; Volunteer: themedium.ca/volunteer

The Medium run the student newspaper and magazine of UTM. They offer opportunities for students interested in writing, editing, photography, and design.



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Volunteer

UTM Campus Council

www.utm.utoronto.ca/governance

UTM Campus Council is a governance body established by and reporting to the Governing Council. It comprises representatives of the five estates - administrative staff, alumni, government appointees, students and teaching staff - with both governor and non-governor members. The UTM Campus Council exercises governance oversight of campus specific matters, as well as any matters assigned to it by the Governing Council.



Volunteer

U of T Bookstore

uoftbookstore.com

The U of T Bookstore has everything students need to succeed at university, including textbooks for purchase or rent, school supplies, tech gear, spirit wear, and gifts. Those interested in retail will find some exciting job opportunities.



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UTM Food Centre

<https://utmsu.ca/service/food-centre/>

The Food Centre's main service is providing access to food assistance to all UTM students who are food insecure. They provide canned food as well as produce/fresh food to their members. Various volunteer opportunities are available.



Volunteer

UTMSU

Paid: utmsu.ca/employment; Volunteer:

https://docs.google.com/forms/d/e/1FAIpQLSds4SuByUswgmINpXzYo7OsqRNbl-uixt5sjjPS2e9zi_gkbw/formResponse

The UTM Students' Union are the central representative of students for the Mississauga campus. They endeavor to improve students' educational experience, provide cost-saving services, programs and events, and defend the individual rights of students.



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Volunteer

Work Study Program

<https://clnx.utoronto.ca/students/wspublicstudents.htm>

The Work Study Program provides students with the opportunity to develop their knowledge, skills and experience through paid work on campus. Most academic and non-academic departments participate in the program, offering various summer and fall/winter opportunities. Domestic and international undergraduate and graduate degree students with a minimum of 40% course load may apply.



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