This document serves as a starting point for your career research. Each Careers by Major page provides lots of ideas on various career areas, as well as how to gain related skills and experience. Useful resources and job samples are also provided. Visit us in the Career Centre to find out more about career areas that interest you.

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Sample Occupations and Jobs

Below is a sample of the many types of occupations and jobs pursued by graduates of this program.

Sample Occupations

Note: This is not an exhaustive list. Detailed career profiles are available in the Career Centre. Some occupations require further education and experience.

Art Dealer*  Art Director*
Editor*
Graphic Designer/Layout Artist*  Photographer*
Film Editor*  Exhibit/Display Designer*
Librarian/Info. Specialist*
Archivist*  Museum Technician*
Arts Programmer (TV/Radio)*  Illustrator*
Fundraiser*  Print Journalist*
Arts Administrator*  Marketing Specialist*
Casting Director*  Desktop Publisher*

Event Planner*  Art Therapist*
Curator*  Conservator/Restorer*
Advertising Account Executive*  Volunteer Manager*
Fine Arts Handler*  Appraiser*
Historical Preservation Coordinator  Industrial Designer*
Fashion Designer*  Exhibit Designer*
Interior Designer*  Teacher*
University/College Professor*  Grants Officer for the Arts
Art Gallery Director  Critic*
Web Developer/Designer*  Animator*
Historian*  Artist*
Audio-Visual Technician*  

Sample Job Listings

Below is a sample of positions that have been promoted within the Career Centre. To access current postings, login to CLN at www.cln.utoronto.ca and click on Jobs.

- Program Assistants, Living Arts Centre
- Marketing Coordinator, Metalworks Institute
- Concept Artist/Modeler/Animator, Jaded Soul Tattoo
- Communications Assistant, Credit Valley Conservation
- New Media Programmer, Corus Entertainment
- Graphic Design Artist, First Media Group
- Art Sales and Marketing Representative, Sullivan Entertainment
- Gallery Assistant, Eskimo Art Gallery
- Curatorial Assistant, Blackwood Gallery, UTM
- Arts Counsellor, Centauri Summer Arts Camp
- Exhibit and Conservation Assistant, Whitchurch-Stouffville Museum & Community Centre
- Historical Interpreter, Art Gallery of Ontario
- Bilingual Program Assistant, Ontario Arts Council
- Studio Assistant, Pottery-A-Go-Go.com
- Scientific Illustrator, Department of Biology, UTM

Sample Areas of Employment

- Art Galleries / Auction Houses
- Advertising Firms
- Museums
- Schools, Universities and Colleges
- Publishing Houses
- Newspapers and Magazines
- Photo Agencies / Studios
- Hospitals / Mental Health Facilities
- Graphic Design Firms
- Community Centres
- Consumer Product Companies
- Company Marketing Departments

* View these titles at Career Cruising, available on CLN (cln.utoronto.ca) under the Resources tab.
Program-Related Skills

Academic courses in this program provide opportunities to develop the following types of skills. Make a career counselling or an employment strategy appointment to discuss how you can demonstrate these skills to employers.

- **Creativity:** demonstrate creativity, artistic expression and inventive problem-solving.
- **Communication:** effectively present ideas and theories in writing, speech and a variety of visual media; support an argument; and adapt content and delivery for different audiences.
- **Technical:** broad knowledge of artistic periods and artworks; understand issues associated with production, dissemination, and consumption of media; and well-developed visual literacy and understanding of symbolism.
- **Flexibility:** self-motivated; patient; work well independently and in teams; and detail-oriented.
- **Research & analytical:** critically examine works of art, architecture, messages, and human history across time and regions; and review published work and interpretations.

Student Organizations

- **Department of Visual Studies Student Society**
- **UTM Arts Club**
- **English & Drama Students Society**
- **Historical Studies Society at UTM**
- **The Medium**
- **Society of Canadian Artists (SCA)**
- **Universities Art Association of Canada (UAAC – AAUC)**
- **Canadian Museums Association (CMA)**

Explore Careers & Build Networks

**Career Exploration 101**

Take our 15 minute online module available at utm.utoronto.ca/careers/career-planning/career-exploration and attend the Career Exploration Part 2 in-person workshop read about how you can gain access to UTMs career exploration programs:

- Extern Job Shadowing
- In The Field

**Informational Interviews**

Informational interviews are a great way to connect with professionals in a career area of interest and gain valuable insights about a career, company, or industry that would otherwise be difficult to find in books or online. Check out our tip sheet to learn more.

**Alumni Profiles**

Check out our Alumni Profiles page with submissions from UTM grads to find out how their experiences have affected their career direction.

**Events**

Attending career panels, networking events, employer info sessions, and career fairs is a great way to meet professionals and learn more about careers, companies, and industries. Login to CLN and click on Events & Workshops to see what's coming up.

**Talk to Professors**

Connecting with your professors can be a great way to explore the different paths a major can lead you to, as well as learn about possible opportunities for research, volunteering, or becoming a TA. Drop by during their office hours or request an appointment.
Get Experience

Get some experience and exposure to the industry while being a student. This will increase your chances of finding a job after graduation, while helping you decide what area might be most suitable for you.

Crack the Hidden Job Market

Networking is an essential element of job search today, as most jobs are not advertised. While you should still apply for positions you find online, building relationships with professionals is a proven way to access the "hidden job market" with some of the most desirable opportunities.

Attend the "Learn to Network" workshop to discover proven techniques to effectively introduce yourself and make contacts.

On-Campus

On-Campus Opportunities Booklet

Check out the On-Campus Opportunities booklet on www.utm.utoronto.ca/careers/on-campus-opportunities to view a list of some of the ways you can get valuable experience on campus.

Work Study Positions

The work study program provides eligible students with an opportunity to work on campus during the academic year and gain experience. Many departments use this program to hire UTM students during the Fall/Winter and Summer terms.

Part Time and Volunteer Positions

- Attend the annual Get Experience Fair
- Check out our binder with detailed information on volunteer opportunities; available in the Career Centre
- Learn about the Co-Curricular Record (CCR), which can help you find opportunities beyond the classroom and have your skills and experiences captured on an official document; go to www.ccr.utoronto.ca to find out how you can get involved

Student Organizations

Join a student club or an academic society at UTM to meet like-minded people, explore your interests, and gain valuable skills. To view a list of current clubs and societies, visit the Centre for Student Engagement at www.utm.utoronto.ca/student-life/student-organizations.

Off-Campus

Internships, Summer, Part Time and Volunteer Positions

- Check out our binders with detailed information on internships and volunteer opportunities; available in the Career Centre
- Login to Career Learning Network (CLN) and click on Jobs to access current postings advertised to UofT students
- Attend the annual Get Hired: Summer and Full-Time Jobs Fair
- Consider taking an academic internship course through your department
- Check out Government of Ontario - Job Programs for Youth Summer Employment Programs' web page
- Review our Internships, Summer Employment Programs, and Summer Job Search tip sheets at utm.utoronto.ca/careers/tip-sheets

Full Time Positions

- Login to CLN and click on Jobs to access current postings advertised to graduating students and recent UofT grads. Note: You must attend the "Now That I'm Graduating, What's Next?" workshop to gain access to these postings.
- Attend the annual Get Hired: Summer and Full-Time Jobs Fair
- Check out our list of industry-specific job boards on www.utm.utoronto.ca/careers/jobs/jobs-resources-links
Useful Resources & Next Steps

Appointments

- Attend a one-on-one appointment with a career counselor or an employment strategist to discuss what career options might work for you and determine a job search plan. Contact the Career Centre for more information.
- Meet with an academic or departmental advisor, who can guide you in achieving academic success. Contact the Office of the Registrar or your department for more information.

Career Resource Library

The Career Resource Library contains information about a wide range of occupations in all industries, resume and cover letter resources, effective work search methods, graduate/professional school preparation guides, and more. Located in DV 3094.

Career Planning by Year

Look for our Career Planning by Year web page on www.utoronto.ca/careers/career-planning for ideas of important career related activities for each year.

Questions?

Visit the UTM Career Centre located in DV 3094, call 905-828-5451, or visit www.utm.utoronto.ca/careers.

Additional Web Resources

- The Fine Art Studios - UTM Sheridan Online Gallery
- Art History Archive
- Cultural Human Resources Council
- Work In Culture
- Top Universities - Networking Tips for Art and Design Students
- Canada's Top 100 Employers for Young People