

## **What the Campus Police Services Will Do....**

### **When a Person Contacts Us or Files a Report**

The Campus Police Services are committed to maintaining an environment where everyone can be on campus without fear for their safety and security. We work in a receptive and genuine partnership with the University community to respond to emergencies, to promote crime prevention, to enhance security and to provide information about safety awareness, community services and referrals.

In cases involving serious assaults, domestic violence and child abuse, we are required to notify the Peel Regional Police Services and pass on any information we have about the case.

Contacting the Campus Police Services or reporting an incident *will not* be reflected on your academic record, grade reports or any other academic documentation.

#### **When you contact us, Campus Police Services will:**

- Actively listen to your concerns in an empathic and non-judgmental manner
- Where possible and at your request, arrange for you to speak to a Campus Police officer who is the same sex as you
- Obtain the services of an interpreter if you need one
- Explain your reporting options to you
- Explain the investigative process to you

#### **If Campus Police proceeds with an investigation, we will:**

- Conduct a thorough, timely investigation
- Obtain statements from witnesses and suspects
- Take photographs if required
- Gather evidence
- Assist you in collecting evidence that we may need
- Assist in the preparation of a safety plan for you and others who may be at risk
- Assist in arranging safe housing for you when safety concerns exist
- At your request, assist in getting you home safely
- Remain with you until it appears that no further immediate threat exists
- Provide information about university resources and other support services
- Make appropriate referrals
- Participate in meetings with university resources or other support services (such as health care, interim housing and victim services) that are helpful to you
- Keep you informed of the investigative or legal process

- Advise you about any trespass ban, peace bond, release conditions, court results or other developments related to your case. We will advise you of any changes to these conditions
- Follow up with you and respond to additional requests for assistance or information
- Treat your information and concerns in a confidential and sensitive manner
- Only release your statement and information on a “need to know basis” to professionals who can deal with matters arising from your case or to prevent you and other people from being harmed
- At your request, provide documentation you may require for insurance, employment or academic accommodations
- Alert the campus community of any ongoing safety concerns