

Jackman Humanities Institute Faculty Research Fellowships – Departmental Funds Policy

Effective Date: September 29, 2015

Background

The University of Toronto Mississauga (“UTM”) provides funding to its academic departments to pay for faculty members’ salaries and benefits. However, faculty members in the humanities may pursue research fellowships with Jackman Humanities Institute for either a twelve-month or a six-month period. For each fellowship, the faculty member will receive release from the normal teaching and administrative activities in their home unit. Accordingly, JHI provides funding to the academic department of the faculty member recognizing that although UTM continues to fully fund the cost of the faculty member’s salary and benefits, UTM (especially the UTM academic department) may not have the faculty member available during the fellowship.

Support for home units from JHI is as follows:

- twelve-month residential faculty research fellowships - \$45,000
- six-month non-residential faculty research leaves - \$25,000

Release Time Funding Process

UTM will continue to fund the UTM academic department with the faculty member’s salary and benefits.

The UTM academic department (faculty member’s home unit) will be responsible for obtaining the funding provided by JHI.

a) Cost of Replacement Teaching

The academic department will, at the start of the faculty member’s fellowship, clearly outline the cost of replacement teaching of the faculty member’s normal workload. This should be done through the regular fall request for sessional lecturers (which is due to Budget, Planning and Finance on the first business day of the month of August). Budget, Planning and Finance will deduct from the academic department’s sessional funding an amount equivalent to the cost of replacement teaching based on the current sessional lecturer rates under CUPE 3902 and/or overload stipends as stipulated by UFTA.

b) Other Initiatives

The remaining funds (\$45,000 or \$25,000 minus the cost of replacement teaching) may be used for initiatives that ameliorate the loss of research, teaching and service to the department as a result of the faculty member’s fellowship at the JHI and/or other initiatives, at the discretion of the department Chair, in accordance with any guidance provided by the JHI.

It is requested that the academic department submit a short assessment of the initiatives pursued and their success and submit this information to the Dean’s Office at UTM. This information will be used to offer ideas to other departments on the types of initiatives that may be pursued.

Please visit Jackman Humanities Institute:

<https://humanities.utoronto.ca>

Approved by the Dean effective September 29, 2015.