

# University of Toronto Mississauga

## Department of Biology

Continuously Posted Notice

FILLING *SESSIONAL INSTRUCTIONAL ASSISTANT* POSITIONS  
UNDER THE CUPE3902 UNIT 3 COLLECTIVE AGREEMENT

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### **HOT TO SUBMIT AN APPLICATION**

The Department of Biology may hire Sessional Instructional Assistants to assist in the delivery of some of our undergraduate courses. Specific courses will be posted on the departmental board opposite to the Biology mailroom, Room 3055, Davis Building, UTM, and also on the departmental website under "Jobs". To be considered for a position, please submit a CUPE3902 Unit 3 application form and Curriculum Vitae to:

Cindy Short, Course Coordinator  
Department of Biology  
Room 3058, Davis Building  
University of Toronto Mississauga  
3359 Mississauga Road  
Mississauga, ON L5L 1C6

Email: [cindy.short@utoronto.ca](mailto:cindy.short@utoronto.ca)

A valid email address is required.

### **GENERAL INFORMATION:**

Generally speaking, we expect to make decisions concerning Fall, Winter and Spring courses by June and Summer courses by March. However, some decisions may be made earlier or later, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twenty four (24) months. Persons who submit applications and CV's will receive emailed job postings for specific positions for the subsequent twenty four (24) month period.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement.