Department of Biology – Enrolling Into Programs

Welcome Biology Students! We look forward to having you join us for the next four years in the UTM department of Biology. The department of Biology Mississauga is a first class-undergraduate department. The department offers a wide range of options to students in Molecular, Ecology/Evolution, Biotechnology, Physiology and Palentology fields. This brochure will give you some **guidance for enrollment into programs**, and help you navigate some of the services offered on campus. We hope you enjoy learning about Biology at UTM. All the best in your future years ahead.

Diane Matias
Biology Undergraduate Advisor

Stay in touch, stay informed.
Twitter: @UTMBiology
Facebook: @UTMBiology
Home page: www.utm.utoronto.ca/biology
Registrars Office

The Registrars Office provides information and advising to students on things such as university rules and regulations, degree requirements, final exams, transcripts, financial aid, interpreting the academic calendar, petitions, graduation requests, as well as scholarships and grants. Registrar Advisors are available for zoom meetings or chats.

The Registrars Office may be contacted at: www.utm.utoronto.ca/registrar/services

Biology Advising

The Biology department offers individualized academic advising to all of the undergraduate Biology students. Students should seek advice from the Biology Undergraduate Advisor if students require specific information regarding a Biology course, a Biology program, different program combinations, or questions in general regarding your Biology academics. Advisors are available for in-person and virtual meetings as well as by email.

Biology Advising contacts:

Diane Matias  
Biology Undergraduate Academic Advisor: d.matias@utoronto.ca  
Students may contact the Undergrad Advisor by visiting the office in person or by email regarding Biology courses and programs.

Stephanie Do Rego  
Biology Undergrad Asst and Chair’s Asst stephanie.dorego@utoronto.ca  
Students may also contact the Undergrad/Chair’s Assistant for questions regarding the Biology department, course prerequisites and program, NSERC USRA and the BIO481 Research course.

Counselling Centre

UTM offers students personal advising through the Health and Counselling Centre. Counselling services are free of charge for all UTM students and all counselling is strictly confidential. All counsellors are professionally trained and are here to help students who are dealing with depression, exam anxiety, experiencing family conflicts, struggling with managing personal and academic life, as well as international students dealing with transitioning in a new country.

Health and Counselling Centre also offers medical care and personal one on one counselling to all UTM students.

Heath and Counselling may be contacted at:  
www.utm.utoronto.ca/health/our-services
How to Enrol Into A Program

Students enrol into a program through ACORN. https://www.acorn.utoronto.ca/

1.) Click on Programs.

2.) Search for a UTM program by name or by program code (check calendar for program code). Results will start appearing as you type.

3.) Click Enrol (for Type 1 programs), or Request to Enrol (for Type 2 and 3 programs).

4.) Once departments review enrolment requests they will send either an INVIT (invite status) or REF (refusal) status to your enrolment request through ACORN. Students can accept or refuse the INVIT status through ACORN.

Program Types

There are three different program types.

A.) Type one programs: students can enrol into these programs at any time throughout the year, no academic requirements, no department approval.

B.) Type two programs: these programs have ‘limited enrolment’. Students can enrol into these programs but the enrolment status will be INT (interim) until the department approves your request for enrolment. Type 2 programs require students to have completed certain academic requirements and require department approval before students can be approved into the program. * All programs in the department of Biology are type 2.

C.) Type three programs: these programs have ‘limited enrolment’. Type three programs can be requested through ACORN or sometimes require contacting departments directly (may require letter of intent etc).

** See next page on information regarding limited enrolment programs
Program Enrolment

Biology students enrol into their programs after their first year of study, and before the beginning of their second year. The Registrar’s Office will send all students a reminder email of the dates for program enrolment (approx 2\textsuperscript{nd} week of March).

There are two enrolment rounds for students: first round is in March - April, and the second round takes place in June - August. If students do not meet the requirements of the first round, students may apply in the second application round. Students may also apply in future years or change programs throughout their careers.

Before students can apply to a program, you must fulfill the ‘Limited Enrolment’ program requirements. These requirements can be found in the Academic calendar in the blue box under program titles. Review right of page.

utm.calendar.utoronto.ca
Degrees at the University of Toronto require one of the following program combinations in order to graduate:

One Specialist or

One Major and two Minors or

Two Majors

The Biology department at UTM offers students ten different programs which can be found in the academic calendar. The minimum CGPA to enrol into a Biology program is 2.0 or 2.5 depending of the program requirements. The specialist programs are either 13.5 – 15.5 credits, the Majors are 8.0 – 8.5 credits, and the minors are 4.0 – 4.5 credits. In order for students to complete the minimum 20 credits for your degree, students will need to take some courses out of interest that are not required for your programs.

Examples of program combinations are:

- Molecular Specialist
- Biology Major, Chemistry Major
- Psychology Major, Biology Minor, Sociology Minor

** Biology students cannot complete a Biology Major program with a Biology Minor (ERMIN2364) program for their degrees. Students can graduate with one specialist program, however students can also complete a minor or major with a specialist program if they wish.**
Degree Types

The University of Toronto has four degree types. The degree type is determined by what type of programs students enrol into. Students need a minimum of 20 credits and 1.85 CGPA to graduate. Most specialist programs require 13.0 – 15.5 credits, major programs require 8.0 – 8.5 credits to complete, and minor programs require 4.0 – 4.5 credits to complete. The remaining credits for the degree can be fulfilled by completing courses of interest.

The four degree types are:

**Honours Bachelor of Science** - this degree must have:
- one specialist program in science or
- one major program in science and major program in arts or
- one major and two minors (at least one major or both minors must be science programs).

**Honours Bachelor of Arts** - this degree must have:
- one specialist program in arts or
- two major programs in arts or
- one major program in art and one major program in science or
- one major and two minors (at least one major or both minors must be arts programs).

**Bachelor of Commerce** – this degree must have one specialist program in Commerce

**Bachelor of Business Administration** – this degree must have one specialist program in Management

Information on degree and program types can be found in the academic calendar: https://utm.calendar.utoronto.ca/
**Degree Explorer** is the University of Toronto’s degree planning tool, and is available to all undergraduate students. The tool helps students navigate their way through their degree, review your academic history, degree requirements or use the planner to determine how future course choices and different programs will meet program and degree requirements. You can find Degree Explorer on **ACORN**.

https://www.acorn.utoronto.ca/degree-explorer/

Degree Explorer shows you the progress of your courses and your programs:

![Degree Explorer screenshot](https://www.acorn.utoronto.ca/degree-explorer/)
Important Dates

The Registrar’s Office has a list of important enrolment dates students should be aware of. Students can find these dates on the website at:
https://www.utm.utoronto.ca/registrar/important-dates

Helpful Links

The Office of the Registrar has additional information on program enrolment which can be found here:
https://www.utm.utoronto.ca/registrar/programs

The Career Centre identifies some potential career fields, related to your academic program of choice. You can check out the information through their office at:
https://www.utm.utoronto.ca/careers/career-planning/careers-major

Timetable

The timetable is a good tool to review available space in sections of a course, instructor and syllabus information, and for enrolment controls and course notes regarding enrolment that is not listed in ACORN enrolment screens. The timetable can be found here.

https://student.utm.utoronto.ca/timetable/