### Tri-Campus Sport Game Day Coordinator

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

<table>
<thead>
<tr>
<th>Deadline:</th>
<th>November 22&lt;sup&gt;nd&lt;/sup&gt;, 2021</th>
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<tbody>
<tr>
<td>Number of Positions:</td>
<td>1-2</td>
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<tr>
<td>Rate of Pay:</td>
<td>$18.00</td>
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<tr>
<td>Position Start Date:</td>
<td>January 16&lt;sup&gt;th&lt;/sup&gt; 2022</td>
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<tr>
<td>Position End Date:</td>
<td>March 30&lt;sup&gt;th&lt;/sup&gt; 2022</td>
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<tr>
<td>Number of Hours per Week:</td>
<td>Up to 10 hours per week. Must be willing to work varying evening and weekends, based on home game schedule</td>
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<td>Classification:</td>
<td>USW Casual</td>
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**Summary:** Reporting to Varsity and Intramural Sport Coordinator and supervised by the Sports Information Coordinator the incumbent is responsible for the following:

- Logistical operations and sport technical requirements of all Tri-Campus League home games
- Supervising Game Day Staff throughout events, logging hours and ensuring staff are knowledgeable of their roles and responsibilities
- Ensuring the operation of the score clock, player panel, official scoresheet, stats and all other score table functions are running smoothly and properly.
- Ensuring compliance with the University of Toronto Mississauga policies as well as Tri-Campus rules and regulations hosting protocols
- Having a strong knowledge of FIBA and FIVB sport rules required.
- Having a strong knowledge of tracking player stats and in-game requirements for: basketball and volleyball.
- Knowing and understanding the emergency procedures implemented by the Department of Recreation, Athletics & Wellness
- Submitting Tri-Campus Developmental League games sheets post-game to appropriate parties.
- Coordinating and communicating between UTM teams/coaches, visiting teams/coaches and officials

**Qualifications:**

- Current First Aid and CPR certification
- Experience supervising and leading team of casual staff
- Flexible schedule with the ability to work varied hours
- Excellent communication and the ability to speak clearly and professionally
- Great teamwork, critical thinking, problem solving and time-management skills
- Experience working with and leading a team
- General knowledge in a variety of sport rules such as volleyball and basketball

**Method of Application:**

**Deadline to Apply:** November 22<sup>nd</sup>, 2021

Please send your resume, cover letter, and three references to sonia.rocha@utoronto.ca

We thank all applicants for their interest; however only those applicants selected for further consideration will be contacted.

**Contact Information:**

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Varsity and Intramural Sport Coordinator  
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