## Community Outreach Assistant(s)

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

<table>
<thead>
<tr>
<th><strong>Deadline:</strong></th>
<th>August 26th, 2019</th>
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<tbody>
<tr>
<td><strong>Interview Availability:</strong> (Required)</td>
<td>August 27-28th, 2019</td>
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<tr>
<td><strong>Number of Positions:</strong></td>
<td>4</td>
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<tr>
<td><strong>Rate of Pay:</strong></td>
<td>$15.00/hour</td>
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<tr>
<td><strong>Position Start Date:</strong></td>
<td>September 3, 2019</td>
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<td><strong>Position End Date:</strong></td>
<td>March 30, 2020</td>
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<tr>
<td><strong>Number of Hours per Week:</strong></td>
<td>Varied, 5-15 hours per week. Weekend availability, required</td>
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<td><strong>Classification:</strong></td>
<td>USW Casual</td>
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### Summary:

The Department of Recreation, Athletics & Wellness at the University of Toronto Mississauga is recruiting Community Outreach Assistants. We are looking for engaging, energetic and creative individuals. Reporting to the Community Outreach Officer, the Outreach Assistants are responsible for promoting the wide range of programs and services that the department has to offer through various in-person events. Outreach Assistants will be tabling at fairs and events throughout the year, providing current and prospective UTM students with information on the services and resources available to them. Outreach assistants will also help organize collaborative activities with on-campus partners furthering the message of student wellness.

### Qualifications, Skills & Experience:

- Current full or part-time U of T student (graduate or undergraduate)
- Experience participating in and knowledge of recreation/athletic programs, required
- Previous experience working at a recreation/athletic centre, an asset
- Previous experience with public speaking, tabling and promotion, an asset.
- Strong verbal and written communication skills
- Strong presentation and organization skills, with attention to detail.
- Competent working with MS Office (Word & Excel) software, required.

### Method of Application:

**Deadline to Apply:** August 26, 2019

Please send your resume, and cover letter to: [cameron.walker@utoronto.ca](mailto:cameron.walker@utoronto.ca)

We thank all applicants for their interest in the positions; however only those applicants selected for further consideration will be contacted.

### Contact Information:

**Cameron Walker**  
Community Outreach Officer  
(905) 828-3850  
University of Toronto Mississauga - Recreation, Athletic & Wellness Centre  
3359 Mississauga Road, Room 1114B Davis Building  
Mississauga, ON L5L 1C6