The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

**Deadline:** May 30th 2019  
**Number of Positions:** 3  
**Rate of Pay:** $18.00  
**Position Start Date:** September 3rd, 2019  
**Position End Date:** February 29th, 2020  
**Number of Hours per Week:** Up to 15 hours per week. Must be willing to work varying evening and weekends, based on home game schedule  
**Classification:** USW Casual  
**Summary:** Reporting to Varsity and Intramural Sport Coordinator and supervised by the Sport Administration Assistant incumbent is responsible for the following:  
- Responsible for logistical operation and sport technical requirements of all UTM Eagles Varsity and Development League home games  
- Supervise Game Day Crew throughout events, logging hours and ensuring staff are knowledgeable of their roles and responsibilities  
- Ensure the operation of the score clock, player panel, official scoresheet, stats and all other score table functions are running smoothly and properly.  
- Ensure compliance with the University of Toronto Mississauga policies as well as the OCAA & CCAA rules and regulations hosting protocols  
- Familiarity and strong knowledge of FIBA, FIFA and FIVB sport rules required.  
- Strong knowledge of tracking player stats and in-game requirements for: soccer, basketball and volleyball.  
- Responsible for knowing and understanding the emergency procedures implemented by the Department of Recreation, Athletics & Wellness  
- Submitting OCAA and Developmental League games sheets post-game to appropriate parties.  
- Game Manager must coordinate and carryout communication between UTM teams/coaches, visiting teams/coaches and officials  

**Qualifications:**  
- Preference given to current UTM Students  
- Current First Aid and CPR certification  
- Experience supervising and leading team of casual staff  
- Flexible schedule with the ability to work varied hours  
- Excellent communication and the ability to speak clearly and professionally  
- Great teamwork, critical thinking, problem solving and time-management skills  
- Experience working with and leading a team  
- General knowledge in a variety of sport rules such as volleyball, basketball and soccer  

**Method of Application:**  
**Deadline to Apply:** May 30th, 2019  
Please send your resume, cover letter, and three references to sonia.rocha@utoronto.ca  
We thank all applicants for their interest; however only those applicants selected for further consideration will be contacted.
<table>
<thead>
<tr>
<th>Contact Information:</th>
<th>Sonia Carreiro</th>
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</thead>
<tbody>
<tr>
<td>Varsity and Intramural Sport Coordinator</td>
<td><a href="mailto:sonia.rocha@utoronto.ca">sonia.rocha@utoronto.ca</a></td>
</tr>
<tr>
<td>University of Toronto Mississauga - Recreation, Athletic &amp; Wellness Centre</td>
<td>3359 Mississauga Road</td>
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<td>Mississauga, ON L5L 1C6</td>
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