The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

<table>
<thead>
<tr>
<th><strong>Deadline:</strong></th>
<th>August 31st 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Number of Positions:</strong></td>
<td>2-4</td>
</tr>
<tr>
<td><strong>Rate of Pay:</strong></td>
<td>$15.00 per hour</td>
</tr>
<tr>
<td><strong>Position Start Date:</strong></td>
<td>September 4th 2019</td>
</tr>
<tr>
<td><strong>Position End Date:</strong></td>
<td>February 22nd 2020</td>
</tr>
<tr>
<td><strong>Number of Hours per Week:</strong></td>
<td>5-15 hours per week. Must be willing to work varying evening and weekends, based on event scheduled</td>
</tr>
<tr>
<td><strong>Classification:</strong></td>
<td>Work Study</td>
</tr>
</tbody>
</table>
| **Summary:** | Reporting to the Varsity and Intramural Sport Coordinator, the incumbent is responsible for assisting with:
  * Inventory of equipment and apparel, helping the Department staff track the distribution, quality, and return of various sport items
  * Prepping and collecting game sheets, including filing in sport binders and submitting scores to appropriate parties
  * Open tryouts for Varsity and Tri-Campus sport teams, working with coaches to sign-in prospective athletes and help create team rosters
  * Tracking sales of Tri-Campus sport uniforms, including collecting receipts and tracking sales and inventory in Excel document
  * Preparation and takedown of sporting events, including prepping ticketing material, tents, tables, and other event set-up requirements
  * Packing team coolers and equipment bags for off-campus events |
| **Qualifications:** | Must be a UTM part-time or full time undergraduate or graduate student
  * Flexible schedule with the ability to work varied hours
  * Familiarity in multiple sports is preferred (not required) |
| **Method of Application:** | Deadline to Apply: August 31st 2019
  Please send your resume, cover letter, and three references to sonia.rocha@utoronto.ca
  We thank all applicants for their interest in the position, however only those applicants selected for further consideration will be contacted |
| **Contact Information:** | Sonia Carreiro
  Varsity and Intramural Sport Coordinator
  sonia.rocha@utoronto.ca | (905) 569-4607
  University of Toronto Mississauga - Recreation, Athletic & Wellness Centre
  3359 Mississauga Road
  Mississauga, ON L5L 1C6 |