**Graphic Design Assistant**

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

<table>
<thead>
<tr>
<th><strong>Deadline:</strong></th>
<th>May 30th 2019</th>
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<tbody>
<tr>
<td><strong>Number of Positions:</strong></td>
<td>1</td>
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<tr>
<td><strong>Rate of Pay:</strong></td>
<td>$14.00 per hour</td>
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<tr>
<td><strong>Position Start Date:</strong></td>
<td>September 4th 2019</td>
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<tr>
<td><strong>Position End Date:</strong></td>
<td>February 22nd 2020</td>
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<tr>
<td><strong>Number of Hours per Week:</strong></td>
<td>5-15 hours per week. Must be willing to work varying evening and weekends, based on event scheduled</td>
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<td><strong>Classification:</strong></td>
<td>Work Study</td>
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**Summary:** Reporting to the Sports Information Coordinator under the supervision of the Sport Marketing & Communications Assistant, the incumbent is responsible to:

- Create graphic imagery including but not limited to promotional graphics, videos and other digital materials that reflect and abide by the department branding package.
- Create and design imagery and video promotion using various platforms and tools such as Adobe Photoshop, InDesign, Illustrator etc.
- Providing graphic design and digital marketing support for UTM Athletics events
- Illustrate graphics appropriately for web and social media platforms such as Instagram, Twitter, UTM Eagles website, etc.
- Edits creative marketing and narrative video content and sees projects through the entire post-production process

**Qualifications:**

- Must be current part time or full time undergraduate or graduate UTM Student
- Flexible schedule with the ability to work varied hours
- Excellent time management and organizational skills
- Accuracy and attention to detail
- Proficiency with required desktop publishing tools such as Adobe Photoshop, InDesign, etc.
- Excels in a team setting, yet comfortable working independently on task when required.
- Background of sports photography/videography is preferred
- Access to a camera is preferred

**Method of Application:**

*Deadline to Apply: May 30th 2019*

Please send your resume, cover letter, and three references to sonia.rocha@utoronto.ca

We thank all applicants for their interest in the position, however only those applicants selected for further consideration will be contacted

**Contact Information:**

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