The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

**Summary:** Reporting to the Facility Manager, and under general supervision, the RAWC Facility Attendants provide a variety of RAWC facility related services in a highly customer service oriented environment. The degree to which each employee performs each task will vary according to assigned scheduled and needs. Flexibility of the employee to perform a wide variety of functions is necessary. Duties are not limited to the list below.

- Clean exercise equipment, sport equipment, and surfaces between uses
- Monitor facility to assist users in following health and safety protocols
- Set-up, move, dismantle and store athletic equipment and other apparatus such as speakers, score clocks, audiovisual equipment, tables, chairs, bleachers, etc., in accordance with athletic program and event schedules
- Assist facility users in the locker room area, inspect locker room areas and report damage; clean lockers, remove belongings which are inappropriately stored, record and store items removed
- Actively identify and report necessary repairs of athletic facility, equipment, and machines to supervisor
- Respond to any internal special requests by department staff members (i.e., special requests for equipment retrieval/set up)
- Monitor access and use of indoor/outdoor RAWC spaces, provide general directional information to facility users, use a computer for inter-office mail regarding set ups, meetings, etc., and membership, locker information;
- Manage equipment signed out by user, restore athletic equipment, assist in maintaining inventory of athletic equipment
- Receive towels, athletic team uniforms and equipment to be cleaned
- Sort soiled laundry received, load and unload laundry into commercial washing and drying machines, fold or hangs items on completion
- Open and lock entrance doors at appropriate times
- Maintain inventories and report discrepancies
- Maintain and operate commercial washers, extractors and dryers, clean machines daily, lubricate machines bi-weekly; perform minor repairs such as tightening nuts and bolts, adjusting fan and drive belts and perform other minor repairs when necessary
- Perform other related duties as required

**RAWC (Recreation, Athletics & Wellness Centre) Facility Attendant**

| Deadline: | Friday, August 11th, 2023 @ 11:59 PM |
| Number of Positions: | Up to 5 positions |
| Rate of Pay: | $16.55 |
| Position Start Date: | Sunday, August 27th, 2023 |
| Position End Date: | Wednesday, December 20th, 2023 |
| Number of Hours per Week: | Approximately 5-10 hours per week (additional hours may be available up to a maximum of 24 hours per week) |
| Classification: | CUPE 3261 Casual (Athletic Service Attendant classification) |
## Qualifications:
- Current Standard First Aid, CPR level C and AED certifications
- Ability to work independently as well as in a team setting
- Experience in a customer service environment is a strong asset
- Flexible and open to learning and performing new tasks
- Employment offer is conditional upon receipt of an acceptable Criminal Records Search “Vulnerable Sector screening”
- Preference will be given to current part time or full time undergraduate or graduate UTM students

## Method of Application:
**Deadline to Apply:** Friday, August 11\(^{st}\), 2023 @ 11:59 PM
Please send your resume, cover letter, and two references to anthony.sestito@utoronto.ca with subject “RAWC Facility Attendant Application”. Please also include:
- your availability (on weekdays, evenings, and/or weekends)
- copy of your Current Standard 1st Aid, CPR level C and AED certifications

We thank all applicants for their interest; however, only those applicants selected for further consideration will be contacted.

## Contact Information:
**Anthony Sestito, Facility Manager**  
 anthony.sestito@utoronto.ca  
 University of Toronto Mississauga - Recreation, Athletic & Wellness Centre