Listservs for U of T Writing Instructors

Anyone can sign themselves up for these listservs by following the directions below. The **professional development listserv** is for current U of T writing instructors; the **writing job listserv** is for anyone interested in writing jobs at U of T. These lists are used for announcements from the writing centre directors; subscribers are not able to post to the list.

1. writing-pd-l@listserv.utoronto.ca
   - The **professional development listserv** provides current U of T writing instructors with information on professional development events and conferences related to writing.

2. writing-jobs-l@listserv.utoronto.ca
   - The **writing jobs listserv** provides information on writing jobs at U of T.

Subscribing:

- To subscribe to the list *writing-pd-l*, send an e-mail message to listserv@listserv.utoronto.ca
  - In the BODY of the message type a command of the form:
    subscribe writing-pd-l firstname lastname

- To subscribe to the list *writing-jobs-l*, send an e-mail message to listserv@listserv.utoronto.ca
  - In the BODY of the message type a command of the form:
    subscribe writing-jobs-l firstname lastname

In each case, you will receive a "Command Confirmation Request" e-mail. You must reply to that e-mail with "ok" written in the body of the e-mail, or click on the URL indicated in the e-mail. This will complete the subscription process.

Unsubscribing:

- To unsubscribe from *writing-pd-l*, send an e-mail to listserv@listserv.utoronto.ca.
  In the BODY of the message, type a command of the form: **signoff writing-pd-l**

- To unsubscribe from *writing-jobs-l*, send an e-mail to listserv@listserv.utoronto.ca.
  In the BODY of the message, type a command of the form: **signoff writing-jobs-l**

To see all the U of T listservs to which you are subscribed:

a) Go to: https://listserv.utoronto.ca/
b) Select "Subscriber's Corner"
c) Enter your e-mail address and listserv password (if you don't have a listserv password, follow the easy on-screen steps for getting a password, and then repeat a, b, and c)
d) Click "Log In" and your current subscriptions (listservs) will be displayed