Listservs for U of T Writing Instructors

Anyone can sign themselves up for these listservs by following the directions below. The professional development listserv is for current U of T writing instructors; the writing job listserv is for anyone interested in writing jobs at U of T. These lists are used for announcements from the writing centre directors; subscribers are not able to post to the list.

1. **writing-pd-l@listserv.utoronto.ca**
   - The professional development listserv provides current U of T writing instructors with information on professional development events and conferences related to writing.

2. **writing-jobs-l@listserv.utoronto.ca**
   - The writing jobs listserv provides information on writing jobs at U of T.

**Subscribing:**

- To subscribe to the list **writing-pd-l**, send an e-mail message to `listserv@listserv.utoronto.ca`
  - In the BODY of the message type a command of the form: `subscribe writing-pd-l firstname lastname`

- To subscribe to the list **writing-jobs-l**, send an e-mail message to `listserv@listserv.utoronto.ca`
  - In the BODY of the message type a command of the form: `subscribe writing-jobs-l firstname lastname`

In each case, you will receive a “Command Confirmation Request” e-mail. You must reply to that e-mail with “ok” written in the body of the e-mail, or click on the URL indicated in the e-mail. This will complete the subscription process.

**Unsubscribing:**

- To unsubscribe from **writing-pd-l**, send an e-mail to `listserv@listserv.utoronto.ca`.
  - In the BODY of the message, type a command of the form: `signoff writing-pd-l`

- To unsubscribe from **writing-jobs-l**, send an e-mail to `listserv@listserv.utoronto.ca`.
  - In the BODY of the message, type a command of the form: `signoff writing-jobs-l`

**To see all the U of T listservs to which you are subscribed:**

a) Go to: [https://listserv.utoronto.ca/](https://listserv.utoronto.ca/)
b) Select “Subscriber’s Corner”
c) Enter your e-mail address and listserv password (if you don’t have a listserv password, follow the easy on-screen steps for getting a password, and then repeat a, b, and c)
d) Click “Log In” and your current subscriptions (listservs) will be displayed