1. **Mandate**

The RGASC Advisory Committee facilitates communication between the RGASC and its stakeholders. It helps to ensure that the RGASC is providing programming and support that genuinely responds to the needs of the teaching and learning community at the University of Toronto Mississauga. More specifically, the Committee:

- provides information on stakeholders' perceptions of the RGASC and offers advice on the kinds of communication and outreach strategies that will best address these perceptions;
- ensures stakeholders are informed about the RGASC’s current or upcoming programming and activities;
- provides opportunities for stakeholders to bring their concerns and ideas to the RGASC’s attention;
- offers the RGASC direction and feedback that represents the needs, priorities, and interests of its stakeholders;
- helps identify measurable outcomes and a long-term vision for the RGASC.

2. **Membership**

- UTMSU representative (1 year term)
- Undergraduate student (1 year term)
- Graduate student (1 year term)
- Teaching assistant (1 year term)
- Humanities instructor (1 or 2 year term)
- Social Sciences / Management instructor (1 or 2 year term)
- Sciences instructor (1 or 2 year term)
- Director, Teaching Innovation
- Manager, Office of Student Transition
- Librarian (2 year term)
- Undergraduate Advisor (2 from different disciplines, each with a 2 year term)
- RGASC staff / faculty member
- RGASC Coordinator
- Director, Teaching Support, RGASC

3. **Activities**

The RGASC Advisory Committee has one annual meeting in late May. An Annual Report is distributed to Committee members a minimum of one week before the meeting. The annual meeting provides Committee Members to ask questions about
the RGASC’s program outcomes in the current academic year and to offer suggestions for areas of focus in the upcoming year. Additional meetings may be called if necessary. Sub-committees may be established to address emerging issues.

4. Chair and Proceedings

The Annual Meeting is Chaired by the Director, Teaching Support, RGASC. A summary record of the proceedings and recommendations is circulated by the Centre Coordinator after the meeting.