AVAILABLE POSITIONS

CO-PRESIDENT (2)
VICE PRESIDENT (1)
ADMINISTRATIVE COORDINATOR (1)
EVENTS COORDINATOR (2)
COMMUNICATION OFFICER (2)
YEAR REPRESENTATIVE (1 FOR EACH YEAR)

SEE POSITION DESCRIPTIONS
CO-PRESIDENT (2)
Presides over and plans all meetings while acting as a liaison between UTMAS, UTMSU, and the Anthropology Department.

VICE PRESIDENT (1)
Coordinate schedules for UTMAS members and be responsible for ongoing programs/events.

ADMINISTRATIVE COORDINATOR (1)
Record meeting minutes, attendance, and handle financial transactions.

**All roles are not limited to just the description provided above**
BREIF POSITION DESCRIPTIONS

EVENTS COORDINATORS (2)
Organize and coordinate UTMAS' social and academic events.

COMMUNICATION OFFICER (2)
Answering emails and posting advertisements for events on all social media platforms.

YEAR REPRESENTATIVE (1 FOR EACH YEAR)
Liaison between the year assigned to and assist other members.

“All roles are not limited to just the description provided above”