

Pease fill out information related to your online **late Test/Exam request**

Today's date	
Student name	
Student number	
Course code	
Date of exam	
Start time - end time	
Urgent accommodations	
Is this test in-person or online	

Reason for requesting a late add:

For office use only:

- ☐ Exam Added Date: _____
- ☐ Exam not added Date: _____

Reason:

Staff Signature_____